

Agenda

**We welcome you to
Epsom and Ewell Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Epsom & Ewell
Local Committee

Discussion

Youth Service Performance 2013/14 and
future plans for re-commissioning
Jeremy Crouch/Richard Leary

Parking in Ewell High Street
Highways Update
Nick Healey



Venue

Location: Bourne Hall, Spring
Street, Ewell KT17 1UF

Date: Monday, 23 June 2014

Time: 7.00 pm

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: nicola.morris@surreycc.gov.uk

Tel: 020 8541 9437

Website: <http://www.surreycc.gov.uk/epsomandewell>



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SURREY
COUNTY COUNCIL

Surrey County Council Appointed Members

Mr Eber A Kington, Ewell Court, Auriol and Cuddington (Chairman)
 Mr John Beckett, Ewell (Vice-Chairman)
 Mrs Stella Lallement, Epsom West
 Mrs Jan Mason, West Ewell
 Mrs Tina Mountain, Epsom Town and Downs

Borough Council Appointed Members

Cllr Paul Ardern-Jones, Stamford
 Cllr Michael Arthur, Ewell
 Cllr Neil Dallen, Town
 Cllr Colin Taylor, Stamford
 Cllr Mike Teasdale, Stoneleigh

Chief Executive
David McNulty

Cllr Ian Booker, Town
 Cllr Pamela Bradley, Stoneleigh
 Cllr Julie Morris, College
 Cllr Humphrey Reynolds, Ewell
 Cllr Jean Steer, West Ewell

			
<p>Mr Eber A Kington (Chairman) Ewell Court, Auriol & Cuddington</p>	<p>Mr John Beckett (Vice-Chairman) Ewell</p>	<p>Mrs Stella Lallement Epsom West</p>	<p>Mrs Jan Mason West Ewell</p>
	 SURREY COUNTY COUNCIL Local Committee (Epsom & Ewell)		
<p>Mrs Tina Mountain Epsom Town & Downs</p>	<p>County Councillors 2013-17</p>		

			
Cllr Paul Ardern-Jones Stamford	Cllr Michael Arthur MBE Ewell	Cllr Neil Dallen Town	Cllr Colin Taylor Stamford
	 Local Committee (Epsom & Ewell) Borough Council Co-optees 2014-15		
Cllr Mike Teasdale Stoneleigh			

For councillor contact details, please contact Nicola Morris, Community Partnership and Committee Officer (nicola.morris@surreycc.gov.uk / 020 8541 9437) or visit www.surreycc.gov.uk/epsomandewell

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Nicola Morris, Community Partnership & Committee Officer on 020 8541 9437 or write to the Community Partnerships Team at Surrey County Council, Community Partnership Team, Epsom Town Hall (2nd floor), Epsom, KT18 5BY or nicola.morris@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

Use of social media and recording at council meetings

Reporting on meetings via social media

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. To support this, County Hall has wifi available for those visiting the building so please ask at reception for details.

Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

Webcasting

In line with our commitment to openness and transparency, we webcast County Council, Cabinet and Planning & Regulatory Committee meetings as well as the Surrey Police and Crime Panel. These webcasts are available live and for six months after each meeting at www.surreycc.gov.uk/webcasts.

Generally, the public seating areas are not covered by the webcast. However by entering the meeting room and using the public seating areas, then the public is deemed to be consenting to being filmed by the Council and to the possible use of these images and sound recordings for webcasting and/or training purposes.

We also webcast some select and local committee meetings where there is expected to be significant public interest in the discussion.

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Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

Using Mobile Technology

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

PART 1 IN PUBLIC

1 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF THE LOCAL COMMITTEE FOR 2014/15

To note the appointment by Council of County Councillor Eber Kington as Chairman and County Councillor John Beckett as Vice-Chairman of the Local Committee for the current municipal year.

2 APPOINTMENT OF BOROUGH COUNCIL MEMBERS

Under the County Council's Constitution (Part 4. Standing Orders, Part 3 40 (f)) no substitutes are permitted for district/borough council co-opted members of local committees, unless a local committee agrees otherwise at its first meeting following the Council's annual meeting and in relation to all meetings in the following year, upon which named substitutes will be appointed to the Local Committee on the nomination of the relevant district/borough council.

The Local Committee is therefore asked to decide whether it wishes to co-opt substitutes in the municipal year 2014/15.

Epsom & Ewell Borough Council has nominated 5 Borough Councillors and 5 substitutes to serve on the Local Committee for the municipal year 2014-2015. David McNulty, Chief Executive, has now confirmed these appointments as follows, subject to the agreement by the Committee to permit substitutes:

EPSOM AND EWELL BOROUGH COUNCIL APPOINTED MEMBERS [5]

Cllr Paul Ardern-Jones	[Stamford]
Cllr Michael Arthur	[Ewell]
Cllr Neil Dallen	[Town]
Cllr Colin Taylor	[Stamford]
Cllr Mike Teasdale	[Stoneleigh]

Epsom and Ewell Borough Council Substitutes

Cllr Ian Booker	[Town]
Cllr Pamela Bradley	[Stoneleigh]
Cllr Julie Morris	[College]
Cllr Humphrey Reynolds	[Ewell]
Cllr Jean Steer	[West Ewell]

3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

4 WRITTEN PUBLIC QUESTIONS AND STATEMENTS

To answer any questions or receive a statement from any member of the public who lives, works or studies in the Surrey County Council area in accordance with Standing Order 69. Notice should be given in writing or by e-mail to the Community Partnership & Committee Officer at least by noon four working days before the meeting.

5 ADJOURNMENT

For the Committee to consider adjourning for up to half an hour to receive questions from members of the public.

6 PETITIONS

To receive any petitions in accordance with Standing Order 68.

7 MINUTES OF PREVIOUS MEETING

(Pages 1 - 6)

To approve the Minutes of the previous meeting as a correct record.

8 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

9 MEMBER QUESTION TIME

To receive any written questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership & Committee officer by 12.00 noon four working days before the meeting.

10 PARKING IN HIGH STREET EWELL

(Pages 7 - 14)

In March 2014 Committee approved the removal of the parking bays in High Street, Ewell on an experimental basis.

In response to representations from the local business community an alternative scheme is suggested, also on an experimental basis.

11 HIGHWAYS UPDATE

(Pages 15 - 34)

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2014-15.

Members are encouraged to start considering the strategy and priorities for next Financial Year.

12 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE (Pages 35 - 52)

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Epsom & Ewell in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the annexes to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

13 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 - 2020 (Pages 53 - 64)

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

14 LOCAL COMMITTEE APPOINTMENTS TO LOCAL GROUPS, THE YOUTH AND ON STREET THE PARKING TASK GROUPS (Pages 65 - 72)

To appoint Members to represent the Local Committee on the bodies listed for the municipal year 2014/2015 and to appoint members to the Youth and On Street Parking Task Groups of the Local Committee.

15 COMMUNITY SAFETY FUNDING

The Local Committee has a delegated budget of £3,294 for general community safety purposes which it has, in the past, allocated to the Community Safety Partnership in Epsom and Ewell.

The Committee is asked to confirm that it wishes to transfer its budget of £3,294 to the Epsom and Ewell Community Safety Partnership and to delegate authority to the Community Partnership Manager to oversee the expenditure of this budget.

16 DATE OF NEXT MEETING

Monday 15 September 2014, 7.00pm Epsom Town Hall

DRAFT

Minutes of the meeting of the
Epsom AND EWELL LOCAL COMMITTEE
 held at 7.00 pm on 10 March 2014
 at Bourne Hall.

Surrey County Council Members:

- * Mr Eber A Kington (Chairman)
- * Mr John Beckett (Vice-Chairman)
- * Mrs Stella Lallement
- * Mrs Jan Mason
- * Mrs Tina Mountain

Borough / District Members:

- * Cllr Michael Arthur
- * Cllr Neil Dallen
- * Cllr Julie Morris
- * Cllr Humphrey Reynolds
- * Cllr Jean Smith

* In attendance

70/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

There were no apologies or substitutions.

71/13 WRITTEN PUBLIC QUESTIONS AND STATEMENTS [Item 2]

Three questions were received, the questions and answers are set out in Annexe A. No supplementary questions were received.

72/13 ADJOURNMENT [Item 3]

Several members of the public attended. Two informal questions were received and answers were provided. Officers undertook to supply additional information in respect of the second question relating to the West Street junction.

73/13 PETITIONS [Item 4]

No petitions were received.

74/13 MINUTES OF PREVIOUS MEETING [Item 5]

Confirmed as a correct record.

75/13 DECLARATIONS OF INTEREST [Item 6]

There were no declarations of interest.

ITEM 7

76/13 MEMBER QUESTION TIME [Item 7]

Three questions were received, the questions and answers are set out in Annexe B.

The following supplementary questions were asked:

Question 1: Cllr Morris indicated that she was disappointed with the reply and asked whether consideration could be given to removing one parking space and extending the yellow line. She agreed to supply the highways team with contact details for the resident.

Question 2: Cllr Dallen asked whether there was CCTV available in the vicinity of the West Street junction which could be used to look at traffic movements. Officers were not aware of any CCTV coverage in this area.

In relation to parking in Hazon Way it was asked whether the matter can be reconsidered if the residents petition the Committee and agree to pay for permits. It was noted that a petition could be submitted for consideration.

Question 3: Noted that the title of the question should be amended to read "Fire Consultation"

Cllr Mason indicated that she felt that it was unacceptable that the residents of Epsom & Ewell had not had more opportunity to be consulted in comparison to those in Spelthorne.

77/13 DATA OVERVIEW OF ACADEMIC PROGRESS WITHIN THE BOROUGH OF EPSOM AND EWELL [Item 8]

Declarations of Interest: None

Officers attending: Kerry Randle, Area Education Officer, Michael Youlton, Babcock 4S.

Petitions, Public Questions/ Statements: There was no public participation during this item.

Member discussion – key points

It was noted that many of the brightest pupils from the Borough go to grammar schools in the London Boroughs of Kingston and Sutton and as such the level of achievement at GCSE level in Epsom and Ewell's Secondary Schools is exceptional.

Members had concerns that some children are being forced to travel long distances because there are not places in their nearest school. This is contributing to congestion and they felt that planning on the number of places required should be done earlier to allow them to be accommodated. The Area Education Officer undertook to take these concerns back to the school place planning team.

It was noted that Epsom & Ewell High School has surplus playing field land available that it has previously considered for disposal. Members felt that

such areas of land should be protected for future expansion needs. The Area Education Officer indicated that they are in discussion with the Borough Council to look at potential sites for future needs.

It was noted that it was considered that good results are as a result of a combination of good leadership and teaching and support at home. It is also important to note that high attaining schools often show lower progress scores as it is difficult to achieve significant further progress.

The Committee noted the report and requested a press release be issued, highlighting the quality of the schools in the Borough. They also wished to thank all the teaching and support staff within the schools and the County support team for their hard work.

Further Information Requested

The Area Education Officer agreed to supply the Committee with data on the destination of children leaving the Borough and the origin of children coming from outside the Borough, to attend school.

78/13 ROAD SAFETY POLICY UPDATE [Item 9]

Declarations of Interest: None

Officers attending: Duncan Knox, Road Safety Team Manager

Petitions, Public Questions/ Statements: There was no public participation during this item.

Member discussion – key points

Members were concerned that although the policy could equally be applied to new and expanding schools this would put the onus on Local Committees who only have limited resources and it was felt that issues at these schools should be considered and addressed at an earlier stage as part of the planning process. They were aware that a Task Group is currently considering this and felt that any recommendations arising from this should be included in the policy.

The Divisional member asked whether the new policy could be tested on Danetree School where there is likely to be a change to allow the admission of younger children and where there are already concerns around speeding vehicles.

Resolved:

To endorse the draft road safety policies prior to submission to Cabinet subject to the following comments:

The policy for Road Safety Outside Schools is aimed at existing schools and does not address the issue of new schools or those that are expanding. The policy should include a reference to these, where highway issues should be taken into account at an early stage and addressed as part of the project plan rather than being left for Local Committees to consider mitigation measures once the project is completed.

ITEM 7

The policy should also include reference to funding available to local members through their members' allocation, which could be used to fund road safety measures if they meet relevant criteria.

Reasons for decision:

Local Committees are responsible for most highway and transport matters in their areas, including speed limits and road safety measures outside schools and they have been asked to comment prior to the policies being submitted for Cabinet approval.

79/13 OPERATION HORIZON 5 YEAR CARRIAGEWAY MAINTENANCE PLAN [Item 10]

Declarations of Interest: None

Officers attending: Keith Scott, Planned Maintenance Team Manager

Petitions, Public Questions/ Statements: There was no public participation during this item.

Member discussion – key points

The Divisional member for Epsom Town & Downs expressed concern that all roads in her division programmed for year 2 had been deferred to year 3 when they are already in poor condition and many of them will not be affected by any potential work taking place in the town centre. The Officer replied that the planned utility maintenance work and town centre development work in 2014/2015 made the deferral to 2015/2016 financial and engineering sense. It was more cost efficient to group roads in an area together and in the meantime these roads will be patched as necessary in consultation with the local highways team.

In relation to the earlier members question in relation to Hazon Way the divisional member asked whether this could be considered for surface treatment.

The Committee noted the success of the countywide 5-year programme in year one, the progress made in the Borough in year one and the proposed programme for year two (2014/15) and the remainder of the programme (2015/18) as set out in the report.

80/13 HIGHWAYS UPDATE [Item 11]

Declarations of Interest: None

Officers attending: Richard Bolton, Local Highway Services Group Manager, Alan Flaherty, Engineer, Jefferson Nwokeoma, Maintenance Engineer

Petitions, Public Questions/ Statements: There was no public participation during this item.

Member discussion – key points

Members were concerned at the condition of footways in some areas. It was noted that these will need to be prioritised against road surface issues.

The Local Highway Services Manager agreed to review the data on the testing of the anti skid surfacing in Ruxley Lane and report the results to the divisional member.

Noted, that there were concerns about the quality of the microasphalt surfacing across the County. A review is currently being undertaken and the results will be reported to future meetings.

In relation to table 3 Marston/ Parkhurst/ Titchmarsh the divisional member requested that priority lines be installed rather than a larger scheme. It was agreed that this can be done.

Noted that “Table 4” on page 84 should be “Table 6”

In Table 6 footway repairs will also be done in Kirby close at the same time.

In relation to the experimental procedures proposed for Ewell Village it was agreed that a leaflet explaining what will happen will be circulated and that this would include a reminder of the location of car parks in the Village. Members agreed that the scheme should be allowed to run for a minimum of 6-9 months before any decision is made on whether to make the changes permanent or remove them. If businesses are reporting concerns they should be asked to collect and provide evidence of the affect the changes may have on their business.

Resolved to:

- (i) authorise the Area Team Manager to make experimental Traffic Regulation Orders to remove parking in Ewell Village High Street as set out in the report;
- (ii) authorise the Area Team Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

Reasons for decision:

Programmes of work for each Division have been agreed with Divisional Members. Committee is asked to provide the necessary authorisation to deliver those programmes of work in consultation with the Chairman, Vice Chairman and relevant Divisional Member without the need to revert to the Committee as a whole.

Meeting ended at: 9.05 pm

Chairman

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (EPSOM & EWELL)

DATE: 23rd JUNE 2014
 LEAD OFFICER: NICK HEALEY, AREA TEAM MANAGER (NE)
 SUBJECT: PARKING IN HIGH STREET, EWELL
 DIVISION: EWELL

**SUMMARY OF ISSUE:**

In March 2014 Committee approved the removal of the parking bays in High Street, Ewell on an experimental basis.

In response to representations from the local business community an alternative scheme is suggested, also on an experimental basis.

RECOMMENDATIONS:

The Local Committee (Epsom & Ewell) is asked to decide between two options:

Option A – remove the parking bays altogether from High Street, Ewell, on an experimental basis, according to Committee’s resolution in March 2014.

Option B – implement an alternative scheme on an experimental basis, including waiting restrictions during peak hours, and time limited parking off-peak, as detailed in Table 1, and authorise the Area Team Manager to modify the experimental Traffic Regulation Orders to facilitate this alternative scheme.

REASONS FOR RECOMMENDATIONS:

If the new parking regime in High Street, Ewell, were to be enforced effectively both options would result in reduced congestion during peak hours. Option A would result in reduced congestion during the off-peak. Option B would provide short term parking for customers of the shops and businesses in High Street.

1. INTRODUCTION AND BACKGROUND:

- 1.1 All local authorities have a responsibility to review and assess the current and likely future air quality within their borough from time to time.
- 1.2 Air quality is assessed against objectives for various pollutants which are set out in the National Air Quality Strategy. These objectives are based on scientific and medical evidence on the effects of each pollutant on human health.
- 1.3 Where a local authority identifies that an air quality objective for a particular pollutant is being, or may be, exceeded in a particular area where there is relevant public exposure, they must declare an Air Quality Management Area (AQMA).

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- 1.4 As a result of the detailed assessment of air quality on Ewell High Street in 2007, Ewell High Street was declared an AQMA. This was because a risk was identified that the annual nitrogen dioxide objective could be exceeded in this area in the future.
- 1.5 Epsom & Ewell Borough Council's Social Committee approved the Action Plan for Air Quality in Ewell High Street in November 2010, which now forms the basis of air quality improvement work in Ewell Village. This includes a package of Highway improvement schemes intended to reduce the impact of traffic on air quality. This is a combination of schemes to reduce congestion, and schemes to encourage journeys on foot or by bicycle.
- 1.6 The first project to be implemented as part of the Air Quality Action Plan was the widening of the footway in Spring Street which was completed last year.
- 1.7 In March 2014 following consultation with Divisional and Ward Members and representatives of the Ewell Village Residents' Association Committee approved the removal of the limited waiting parking bays in High Street, Ewell. Double yellow lines were approved for the entire section of High Street between Reigate Road and Cheam Road.
- 1.8 The new parking measures were to be implemented on an experimental basis and were intended to be reviewed after 12 months. This would allow time for the results of the changes to be observed and for comprehensive engagement with the local community before any decision was made to make a permanent change.
- 1.9 Alternative parking places are available in the three large car parks in Ewell Village. The objective of the proposed parking changes was to keep High Street clear of parked vehicles, which often cause congestion for through traffic, particularly when large vehicles (for example buses) are unable to pass and have to wait and give way.
- 1.10 The proposed experimental parking changes are part of a larger package of measures including:
 - Widening the footway in Spring Street – completed last year;
 - Revalidating the traffic signals around Spring Street and Bourne Hall to optimise their operation;
 - Converting the mini roundabout at the junction of High Street and Cheam Road to a Give-Way junction to facilitate pedestrian crossing improvements, improve sight lines exiting Cheam Road, and improve the flow of traffic along the High Street – completed in June 2014;
 - Installing signs to direct drivers to the car parks – completed in June 2014;
 - A number of further measures that are currently the subject of feasibility studies.

2. ANALYSIS:

2.1 Businesses in Ewell Village High Street were informed of the proposed experimental changes on 24th April 2014 by e-mail. There was considerable feedback received from the business community over the following weekend, with two main themes:

- Business are opposed to the removal of the parking bays;
- Businesses feel the consultation leading up to the proposed change was not adequate.

2.2 In response to the feedback from the business community the Divisional Member decided to defer the removal of the parking bays pending further consideration.

2.3 An urgent meeting was convened on the morning of 1st May 2014 to review the proposed changes and the feedback received. The meeting was attended by the Divisional and Ward Members for Ewell Village, the Chairman of the Local Committee, representatives of EVRA, and Surrey County Council officers. Having considered the feedback from the business community the following plan of action was proposed:

- Keep the new double yellow lines on an experimental basis;
- Ask the Local Committee to retain the parking bays but to modify them as follows in Table 1, again on an experimental basis.

Table 1 – proposed alternative scheme for parking bays

Monday to Saturday	0700 to 0930hrs	No waiting
	0930 to 1500hrs	Free parking for up to 30 minutes, with no return within 1 hour
	1500 to 1830hrs	No waiting
	1830 to 0700hrs	No restriction
Sunday	Anytime	No restriction

- To use the time leading up to the Local Committee meeting to:
 - Inform the local community of the alternative proposal, to give the local community plenty of time to respond;
 - To install a comprehensive scheme of signs directing drivers to the two car parks off Cheam Road;
 - For Epsom and Ewell Borough Council to prepare free short term parking spaces in the car park behind the Green Man, in the event that the Local Committee decides to remove the parking bays according to the original proposal.

ITEM 10

- To monitor the Air Quality in Ewell Village continuously through the trial period. (This is something that Epsom and Ewell Borough Council does continuously anyway.)
- If the proposed compromise solution were to be approved by the Local Committee and implemented, to allow a two week grace period, where vehicles parked in contravention of the restrictions would receive a warning letter instead of a Penalty Charge Notice.
- To ensure the experimental parking changes are enforced robustly after the proposed two week grace period.
- To work closely with the local community for the duration of the experiment, to monitor the results of the changes and listen to any feedback.

2.4 The scheme detailed in Table 1 is a compromise solution to remove parking during peak times, while providing free short term parking off peak, with no restriction overnight or on Sunday. There is no proposed change to loading arrangements. The proposed alternative solution would allow loading at any time, as per the original proposal.

2.5 The proposed alternative scheme was presented to the business community by representatives of the Ewell Village Residents Association on the evening of 1st May 2014. Interested parties were invited to attend the Local Committee meeting and contact details provided for Highways and Local Partnership Team officers.

2.6 Committee is asked to choose between the original proposal, to remove the parking bays altogether, or the alternative proposal detailed in Table 1 above. Annex A shows the sign that would be installed adjacent to the parking bays, if Committee were to choose the alternative scheme.

3. OPTIONS:

3.1 As detailed above in section 2.

4. CONSULTATIONS:

4.1 The experimental procedure mandates that any representation made in the first six months following the making of an Experimental Traffic Regulation Order must be considered.

4.2 It is intended to undertake a comprehensive public consultation once the changes have bedded in, guided by the Divisional Member.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 Either option could be implemented within a budget of £5,000.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

- 7.1 The Local Committee has prioritised its expenditure according to local priorities.

8. OTHER IMPLICATIONS:

- 8.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 Following representations from the local business community, an alternative parking scheme is proposed for the parking bays in High Street, Ewell.
- 9.2 Members are asked to choose between the original proposal to remove the parking bays altogether, and the alternative scheme detailed in Table 1 above.

10. WHAT HAPPENS NEXT:

- 10.1 The Area Team Manager will implement the chosen option and work with the Divisional Members to design the public consultation intended to accompany the experimental parking arrangements on site.

Contact Officer: Nick Healey, Area Team Manager (NE)

Consulted: Divisional Members, Ward Members, Ewell Village Residents' Association, Local Business Community.

Annexes: 1

Sources/background papers: None.

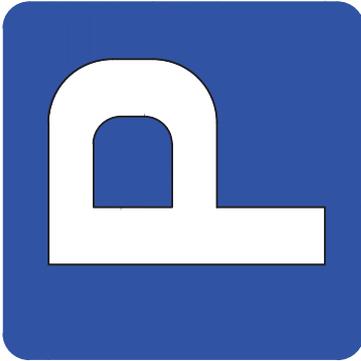
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Mon - Sat



7 - 9.30 am

3 - 6.30 pm


Mon - Sat
9.30 am - 3 pm
30 mins

No return
within 1 hour

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (EPSOM & EWELL)****DATE:** 23rd JUNE 2014**LEAD OFFICER:** NICK HEALEY, AREA TEAM MANAGER (NE)**SUBJECT:** HIGHWAYS UPDATE**DIVISION:** ALL**SUMMARY OF ISSUE:**

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2014-15.

Members are encouraged to start considering the strategy and priorities for next Financial Year.

RECOMMENDATIONS:**The Local Committee (Epsom & Ewell) is asked to:**

- (i) Continue to keep the two pedestrian crossing improvement schemes at the Spread Eagle and at the junction of South Street with Ashley Avenue on hold pending the outcome of the Plan E Major Scheme bid;
- (ii) Authorise the Area Team Manager to advertise Traffic Regulation Orders for a No-Entry and waiting restrictions near the entrance to the new Tesco store in Ruxley Lane, and to consider any objections in consultation with the Chairman, Vice-Chairman and Divisional Member;
- (iii) Authorise the Area Team Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

REASONS FOR RECOMMENDATIONS:

The recommendation is intended to facilitate delivery of the 2014-15 Highways programmes funded by the Local Committee, while at the same time ensuring that the Chairman, Vice Chairman and relevant Divisional Members are fully and appropriately involved in any detailed considerations.

1. INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.

1.2 Outturn figures from 2013-14 are shown in Tables 1 and 2 below. Cabinet has agreed to carry forward the capital under/overspends into the new Financial Year 2014-15. At the time of writing there is no decision as to whether the revenue under/overspends will be carried forward.

Table 1: Revenue outturn from 2013-14 (rounded figures)

Revenue budgets		Expenditure		Outturn
Local Revenue	£189,000	Capitalised	£183,000	
Community Pride	£25,000	Street Smart, minor works, parking review, etc	£56,000	
Total	£214,000	Total	£239,000	£25,000 overspend
<i>The Capitalised Revenue is a sum from the revenue budget that was transferred to support the Capital programme.</i>				

Table 2: Capital outturn from 2013-14 (rounded figures)

Capital budgets		Expenditure		Outturn
Integrated Transport	£108,000	Includes LSR and Integrated Transport Scheme programmes		
Maintenance	£108,000			
Capitalised revenue	£183,000			
Developer Income	£223,000			
Other income	£6,000			
Total (rounded)	£628,000	Total (rounded)	£619,000	£9,000 underspend

1.3 The Local Committee in Epsom and Ewell has been delegated Highway budgets in the current Financial Year 2013-14 as follows:

- Local Revenue: £189,401
- Community Enhancement: £25,000
- Capital Integrated Transport Schemes: £108,483
- Capital Maintenance: £108,483
- **Total: £431,367**

1.4 The funds delegated to the Local Committee are in addition to funds allocated at a County level to cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.

2. ANALYSIS:

Annual Local Revenue and Capital Programmes

- 2.1 In September 2013 Committee approved the 2014-15 budget allocations shown in Table 3 below:

Table 3 Approved allocation of budgets for 2014-15

Approved allocation	Amount
Pooled Revenue To cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, minor safety schemes, extra vegetation. The Community Gang is funded from this allocation.	£100,000
Pooled Capital	£100,000
Divisional Allocations	£231,367 (£46,273.40 per Division)
Total	£431,367

- 2.2 The Pooled Capital is being used to promote capital schemes that were identified with Members last Financial Year and reported to Committee in March 2013. Table 4 below summarises progress with this capital programme:

Table 4 Progress with Annual Capital Programme

Scheme	Description	Progress	Cost
Spread Eagle Junction	Extend footway on Ashley Road arm to reduce crossing distance, and align tactile paving.	Committee decided in September 2013 to defer this scheme until the outcome of the Plan E Major Scheme bid is known.	-
South Street / Ashley Avenue pedestrian phase	Introduction of new pedestrian phase to existing traffic signals.	Committee decided in September 2013 to defer this scheme until the outcome of the Plan E Major Scheme bid is known.	-
Station Approach	Road space allocation following development – also two new cycle routes in accordance with s106 agreements	Stage 3 Road Safety Audit imminent.	£tbc <i>Depends on outcome of Stage 3 Road Safety Audit.</i>
Tattenham Corner Road Flooding	Investigation and resolution of ponding opposite Grandstand.	Scheme now handed over to Wet Spots team. Site investigation in progress.	Centrally funded.

ITEM 11

Scheme	Description	Progress	Cost
Footway patching and resurfacing	1) High Street - btn Robert Dyas and Santander 2) Vicarage Lane (town path) 3) Ashley Road 4) High Street - outside Ashmore Insurance	1) Completed in 2013-14 2) Completed in 2013-14 3) Deferred to 2014-15 (see Table 5 below) 4) Completed in 2013-14	-
Ewell Village AQMA Package: Ewell High Street Parking <i>1st priority</i>	Remove parking to reduce congestion	See separate report.	£5,000 <i>(Including public consultation)</i>
Ewell Village AQMA Package: remodel High Street junction with Cheam Road <i>2nd priority</i>	Give Way layout in place of mini-roundabout	Complete.	£30,000
Ewell Village AQMA Package: review of parking outside Coop <i>3rd priority</i>	Remove conflict between pedestrians and vehicles and improve area.	Initial options under development in preparation for consultation. Note: part of this area is private forecourt.	£25,000 - £75,000 depending on the preferred option
Ewell Village AQMA Package: Hogsmill Link across Chessington Road <i>4th priority</i>	Pedestrian / cycle crossing over Chessington Road at southern end of Hogsmill path	Detailed design in progress. Construction due later in 2014-15.	£20,000
Ewell Village AQMA Package: Various Cycle Links <i>5th priority</i>	New cycle routes: <ul style="list-style-type: none"> • Reigate Road between High Street and Bypass • Cheam Road between High Street and Bypass • Bypass between Reigate Road and Epsom Road • Scotts Farm Road to Ruxley Lane 	Feasibility in progress.	£10,000 For feasibility and detailed design for all four links
Ewell Village AQMA Package: Spring Street Traffic Signals	Revalidate traffic signals to ease congestion. <i>Agreed that this should go ahead asap.</i>	SCC's Traffic Signals Team to be commissioned to undertake these works asap.	£2,000
Total – noting that costs are approximate			£72,000 – 122,000

- 2.3 Members will observe that the total value of the Pooled Capital Programme may well exceed the £100,000 allocation. Officers are anticipating developer contributions from the St Ebba's development to support the Ewell Village AQMA Package.
- 2.4 The two schemes to improve pedestrian crossing facilities at the Spread Eagle junction and at the junction of Ashley Avenue with South Street were put on hold pending the outcome of the Plan E Major Scheme bid is known. At the time of writing preparations are in progress to bid for funding for the Plan E scheme. It is recommended that Committee continue to keep the pedestrian crossing improvement schemes on hold until the outcome of the bid is known.

2013-14 Divisional Programmes carried forwards into 2014-15

- 2.5 Table 5 below details those schemes from the 2013-14 Divisional Programmes that were carried forwards into 2014-15.

Table 5 2013-14 schemes carried forwards into 2014-15

Location	Proposed works	Cost	Status
West Drive, Cheam (junction with Nonsuch Walk)	LSR	-	Complete. Payment being withheld pending outcome of investigation into quality concerns. Will review in March.
Ruxley Lane antiskid on approaches to crossing near Cox Lane	Renew antiskid	-	Surfacing complete – awaiting results of skid resistance testing
Pound Lane between Temple Road and the end	Complete missing link in cycle route – signs / markings and resurfacing	-	Resurfacing complete, signs to follow (minimal cost).
Rosebery Road	Footway reconstruction	-	Phase 1 now complete. Carriageway works to be funded by Project 400.
Cunliffe Road	Micro Asphalt	-	Deferred to 2014-15 programme – see table 6 below.
Total programme value – noting that costs are approximate		No cost implications for 2014-15	

- 2.6 The total value of the Divisional Programmes is in line with the value of the Divisional Allocations, taking into account funds made available from Members' non-Highways allocations. Officers will keep the Chairman, Vice Chairman and appropriate Divisional Member updated as these schemes progress.

2014-15 Divisional Programmes

- 2.7 Table 6 shows the Divisional Programmes for 2014-15. These schemes were agreed with Members towards the end of last Financial Year.

Table 6 2014-15 Divisional Programmes

Location	Proposed works	Cost	Status
Beaufort Way	Drainage scheme	-	Ordered, awaiting programming. Now centrally funded.
Waverley Road	LSR	-	Completed in 2013-14.
Ruxley Lane from Gatley Avenue to Chessington Road	LSR	-	Now funded by Project 400.
Ruxley Lane Tesco	Traffic Management	-	Developer funded
Kirby Close	Kerb repairs and LSR	£35,600	Ordered, awaiting programming.
Ewell Court Avenue	Verge hardening / protection	£21,000	To be coordinated with Operation Horizon scheme.
Cunliffe Road	LSR	£30,000	Ordered, awaiting programming.
Rosebery Road	LSR, Langley Vale Road to junction with Harding Road	-	To be programmed between June – October. Now funded by Project 400.
Ashley Road	Footway resurfacing	£20,000	Ordered, awaiting programming.
Castle Road	LSR	£10,600	Ordered, awaiting programming.
Hook Road jw Lower Court Road	Pedestrian crossing improvements	£tba	In detailed design. Need to review once construction costs known.
Willows Path	Resurfacing	£27,000	Ordered, awaiting programming.
Wheelers End Footpath	Resurfacing	£16,600	Ordered, awaiting programming.
Hamilton Close	Footway and carriageway sections	£28,000	Ordered, awaiting programming.
West Hill	LSR, roundabout and 25m into each approach	-	Not needed.
Lower Hill Road	Footway	£11,000	Ordered, awaiting programming.
Total programme value		£199,800	

- 2.8 The total value of the Divisional Programmes is less than the monies allocated. The potential value of the Annual Capital Programme may exceed the Pooled Capital allocation. As the two programmes develop Officers will advise the Chairman, Vice Chairman and relevant Divisional Member(s) if any schemes need to be deferred to avoid an overspend. Officers will also prepare contingency schemes that can be delivered at short notice to avoid an underspend.
- 2.9 Since the opening of the new Tesco store on Ruxley Lane a number of safety concerns have become apparent around the entrance to the store's car park. Annex A details a number of modest traffic management measures to address these safety concerns. These measures have been developed in consultation with Surrey Police and consist of a No-Entry and waiting restrictions to simplify traffic movement at the store entrance and remove obstructive parking. It is recommended to authorise the Area Team Manager to advertise the necessary Traffic Regulation Orders for these measures, and to consider any objections in consultation with the Chairman, Vice-Chairman and Divisional Member. There is developer funding available to implement these measures.
- 2.10 Officers will keep the Divisional Members informed of progress with their respective Divisional Programmes, and will report progress formal to the Local Committee.

Programme Monitoring and Reporting

- 2.11 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with detailed monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

Developer funded schemes

- 2.12 A number of developer funded schemes are due to be implemented in Epsom and Ewell this Financial Year:
- West Hill Cycle Route – due to start construction imminently;
 - East Street Cycle Route – due to start construction imminently.
- 2.13 Officers will keep Committee updated with any progress with these schemes.

Parking Update

- 2.14 The 2013/14 Review lining and signing work is now completed, barring a couple of locations. Arrangements are being made to use car lifting equipment to facilitate completion of these works.
- 2.15 The 2014/15 Review (also known as Phase 8) is due to be reported to Committee in September 2014 for approval to carry out statutory consultation. Site visits will take place in June/July 2014 in preparation for drafting the report to committee in September.
- 2.16 For more information see our web pages www.surrecc.gov.uk/parking/epsomandewell.

Customer Services Update

- 2.17 The weather conditions at the end of last year and early part of 2014 lead to a large increase in enquiries and defect reports from customers. On average the Highways service received 12,000 per month in 2013 this includes reports made by members of the public, staff and highway inspectors. During the first quarter of 2014 we received 58,224 giving an average of over 19,000 per month.
- 2.18 For Epsom & Ewell specifically, 3,942 enquiries were received in this quarter of which 1,428 were directed to the local area office for action, 95% of those have been resolved. This response rate is slightly above the countywide average of 94%.
- 2.19 Although the response rate remains relatively high the additional volume of contacts meant a delay in responding to some customers and an increase in chaser calls to the service. This has also been reflected in the volume of complaints received 143, only 33 of those were for the North East area including Epsom & Ewell. The main reason for these being service delivery and communication to either the required standard or timescale

Planned Maintenance Update

- 2.20 The Planned Works Team have published this Financial Year's programmes for Operation Horizon, Project 400, Surface Treatment, Footways, Structures and Drainage. This programme is included as Annex B.(Members have already received a copy and should bring this with them to the meeting)

Priorities for 2015-16

- 2.21 Members are encouraged to start considering their priorities for investing the Local Committee's Highways budgets in 2015-16. It is suggested that the strategy for allocation of Committee's 2015-16 Highways budgets should be agreed in September 2014, and that the 2015-16 programme of works should be agreed in December 2014. This timetable would facilitate efficient planning and delivery of the 2015-16 programmes.

3. OPTIONS:

- 3.1 None at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member, or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 None at this stage. Officers will consult the Chairman, Vice Chairman and Divisional Members as appropriate in the delivery of the programmes detailed above.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The financial implications of this paper are detailed in section 2 above.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

- 7.1 The Local Committee has prioritised its expenditure according to local priorities.

8. OTHER IMPLICATIONS:

- 8.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 This Financial Year's programmes are being delivered.
- 9.2 Members are encouraged to start considering the strategy and priorities for next Financial Year.

10. WHAT HAPPENS NEXT:

- 10.1 The Area Team Manager will work with Divisional Members, the Chairman and Vice-Chairman to deliver this Financial Year's Divisional Programmes.

Contact Officer: Nick Healey, Area Team Manager (NE)

Consulted: Divisional Members, in the identification of schemes for their respective Divisional Programmes.

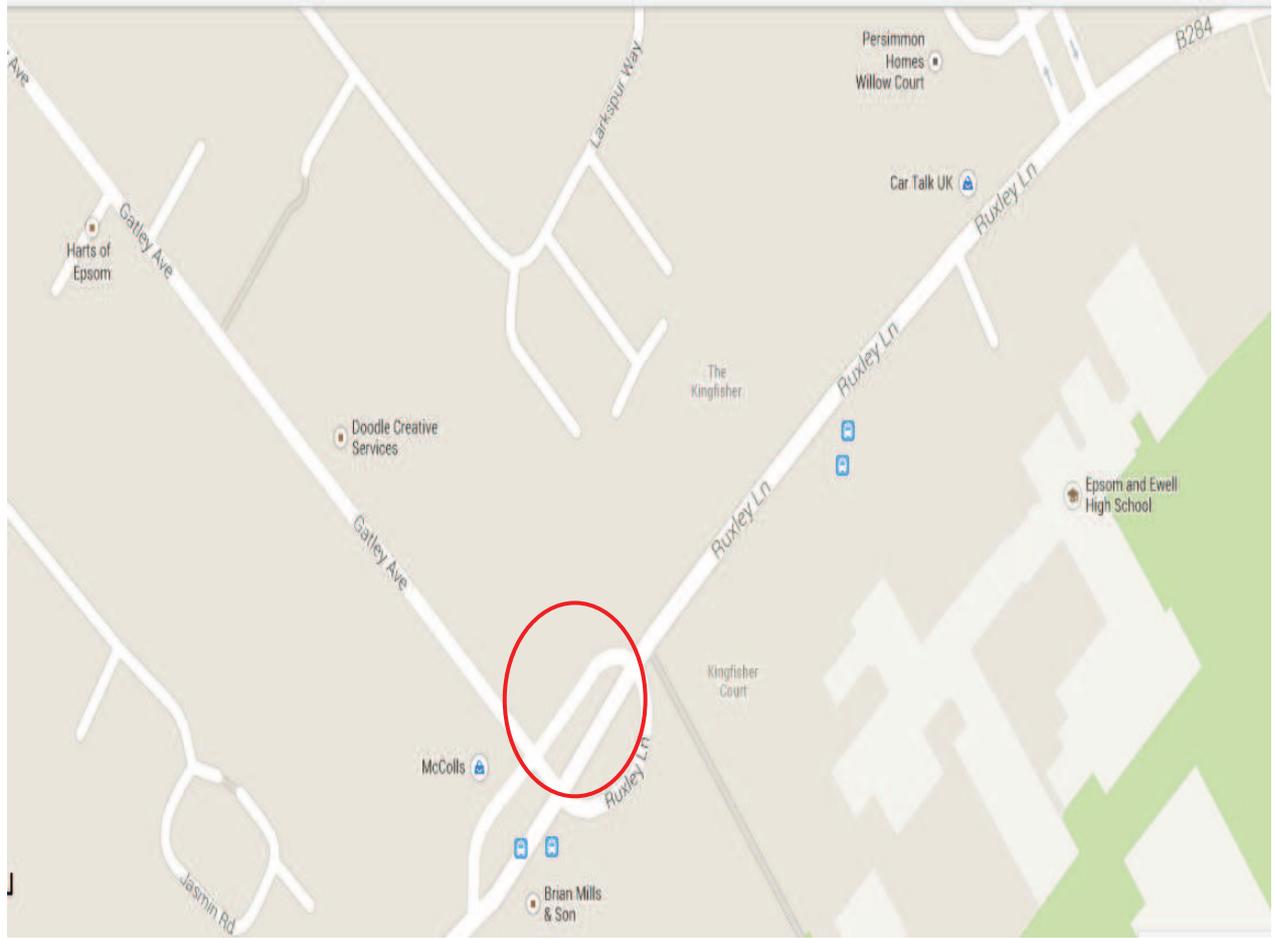
Annexes: 2

Sources/background papers: None.

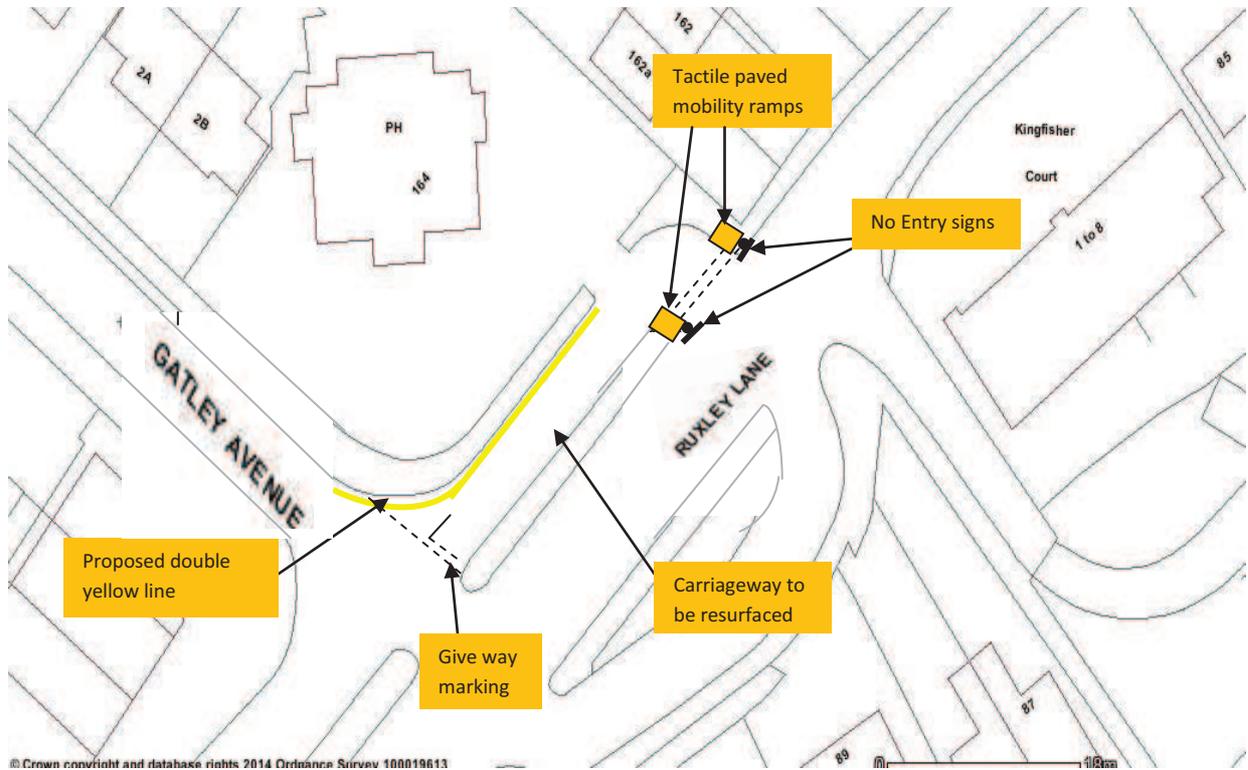
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Tesco Scheme

Location : Service Road fronting 164 Ruxley Lane, West Ewell



ITEM 11





SURREY PLANNED MAINTENANCE 2014 - 2015



INVESTING IN YOUR COMMUNITY

AREA: EPSOM & EWELL

Surrey County Council
2nd June 2014

ITEM 11 INTRODUCTION

During this year 2014/15, Surrey County Council will be investing an unprecedented **£55 million** in its highway network, to ensure that it is fit for the future.

The last three winters have been particularly severe and this year we have experienced an extremely heavy rainfall resulting in widescale flooding across the county. Consequently, our roads and bridges have suffered a large amount of damage.

Alongside our capital programmes of works, we have successfully bid for additional funding from DFT and are therefore pleased to be able to deliver a Flood Recovery programme this year, which should secure and improve our network for future adverse weather conditions.

Our assets will therefore benefit from the following planned maintenance programmes this year:-

- ⇒ **£24 million will be invested in Project Horizon** – rebuilding 130km of Surreys road network through long term repairs to give a new life of between 10 and 30 years
- ⇒ **£17 million will be invested in a Flood Recovery for roads**- resurfacing 100km of road **and removing more than 20,000 potholes**
- ⇒ **£3.5 million will be invested protecting our roads from future potholes** – surface treating over 100km of our roads.
- ⇒ **£2 million will be invested in Footway repairs** – both surface protection and resurfacing
- ⇒ **£4 million will be invested in our Bridges & Embankments** – strengthening over 10 critical bridges and completely rebuilding both Flanchford and Newark bridges
- ⇒ **£4.5 million will be invested in Drainage infrastructure** – not only replacing broken pipes, but providing new capacity and delivering major maintenance programme to our gullies and ditches.

In total, we are aiming to treat over 343km of carriageway and 84km of footway, which is the distance from Guildford to Paris and from Dover port to the Dunkirk beaches respectively.

For Epsom & Ewell, we will be renewing over **25km of roads and footways** in your area.

The detailed lists of schemes (*by work type*) for your area are on the following tables, with indicative programme dates (subject to weather and road space).

Residents can find out the latest information regarding schemes and dates via:

Surrey County Council Contact Centre 0300 200 1003

1. Project Horizon

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)	Ward	Programmed
Windmill Lane	B288	East St	End	230	Epsom West	September to December
Lower Court Road	C195	Hook Road	Pound Lane	427	Epsom West	September to December
Hook Road	B284	Lower Ct Rd	Longmead Rd	375	Epsom West	September to December
Almond Road	D2005	Andover Close	Longmead R/A	127	Epsom West	September to December
Tonstall Road	D2005	Almond Rd	Briane Rd	335	Epsom West	September to December
Andover Close	D2007	Almond Rd	End	192	Epsom West	September to December
Blakeney Close	D2036	Andover Close	End	137	Epsom West	September to December
Lewins Road	D2043	Wheelers Lane	End	178	Epsom West	September to December
Eastway	D1238	Entire length		115	Epsom West	September to December
Pams Way	D2324	Elm Way	Oakland Way	400	Ewell Court, Auriol & Cuddington	September to December
Bradford Drive	D2041	Kingston Rd	End	225	Ewell Court, Auriol & Cuddington	September to December
Elm Way	D2144	Pams Way	River Way	197	Ewell Court, Auriol & Cuddington	September to December
River Way	D2359	Pams Way	Kingston Way	505	Ewell Court, Auriol & Cuddington	September to December
Fairfield Way	D2156	Lakehurst Rd	Ewell Cr	250	Ewell Court, Auriol & Cuddington	September to December
Ewell Court Ave	D2149	Entire length		173	Ewell Court, Auriol & Cuddington	September to December

1. Project Horizon (continued)

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)	Ward	Programmed
Kingston Rd	A240	County Boundary	Worcester Park	250	Ewell Court, Auriol & Cuddington	July - September
Ewell Bypass	A240	Railway Bridge	Ruxley Lane	750	Ewell Court, Auriol & Cuddington	July - September
Northey Ave	D2311	Cheam Road	County Boundary	500	Ewell	September to December
Kingston Road	C254	Chessington Rd	Ewell by-pass	250	Ewell	September to December
Briarwood Road	D2047	Clandon Close	London Road	602	Ewell	September to December
Ewell Park Way	D2151	Park Avenue West	London road	424	Ewell	September to December
Hampton Grove	D2193	Epsom Road	End	240	Ewell	September to December
Church Street	D2082	London Road	End	390	Ewell	September to December
Scotts Farm Road	D2374	Ruxley Lane	End	430	West Ewell	Complete
Poole Road	D2339	Scotts Farm Road	End	350	West Ewell	Complete
Alway Ave	D2010	Scotts Farm Road	End	350	West Ewell	Complete
Gadesden Road	D2170	Scotts Farm Road	Alway Ave	212	West Ewell	Complete
Crosslands Rd	D2100	Poole Road	End	185	West Ewell	Complete
Daleside Road	D2110	Poole Road	End	100	West Ewell	Complete
Jasmin Rd	D2233	Ruxley Lane	Lavender Road	200	West Ewell	Complete
Nightingale Dr	D2307	Chessington Rd	Poplar Cr	200	West Ewell	Complete

2. Flood Recovery

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)	Ward	Programmed
Chessington Rd	B2200	Spring St	High St	318	Ewell	June - Oct
High St/Cheam Rd	B2200	Chessington Rd	Bypass	446	Ewell	June - Oct
Chessington Rd	B2200	Hook Rd	Longmead Rd	1060	West Ewell	June - Oct
Ruxley Lane	B284	Gatley Ave	Service Rd	410	West Ewell	June - Oct
Rosebery Rd	D2362	Langley Vale Rd	End	831	Epsom Town & Downs	June - Oct
Grosvenor Rd	D2817	End of cul de sac	Langley Vale	935	Epsom Town & Downs	June - Oct
Beaconsfield Rd	D2029	Grosvenor Rd	End	812	Epsom Town & Downs	June - Oct
Rosebank	D2361	Entire Length		625	Epsom Town & Downs	June - Oct

3. Surface Treatment

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)	Ward	Programmed
Reigate Road	A240	St James Ave	SD joint	680	Ewell	July/August
Newbury Gardens	D2306	Thorndon Gardens	Stoneleigh Pk Rd	800	Ewell Court, Auriol & Cuddington	July/August
The Crescent	D2098	Entire length		350	Epsom West	July/August
Hawthorne Place/Delaporte Close	D2226	Delaporte Close	End	130	Epsom West	July/August
Eastway	D1238	Entire length		150	Epsom West	July/August

ITEM 11
4. Footways

Road name	Road ref	Limits (start)	Limits (end)	Length (metres)	Treatment	Ward	Programmed
Eastdean Ave	D2137	Entire length		744	overlay	Epsom West	July - Dec
Elmstead Close	D2146	Entire length		160	overlay	Ewell Court, Auriol & Cuddington	July - Dec
Kirby Close	D2243	Entire length		184	overlay	Ewell Court, Auriol & Cuddington	July - Dec
Fairford Gardens	D2157	Entire length		900	Slabs to bitmac	Ewell Court, Auriol & Cuddington	July - Dec
Kinross Ave	D2013	Entire length		586	Slabs to bitmac	Ewell Court, Auriol & Cuddington	July - Dec
Elmstead Gardens	D2147	Entire length		642	Slabs to bitmac	Ewell Court, Auriol & Cuddington	July - Dec
Ardrossan Gardens	D2013	Entire length		1164	Slabs to bitmac	Ewell Court, Auriol & Cuddington	July - Dec
Chessington Rd	B284	Ruxley Lane	Longmead Rd	3400	Slurry Seal	Ewell West	July - Oct

5. Drainage

Road name	Road ref	Scheme details	Ward	Programmed
Tattenham Corner Rd	B290	Investigation works and design, to prevent highway flooding	Epsom Town & Downs	Oct - Dec

6. Bridges & Embankments

Road name	Road ref	Scheme Details	Ward	Programmed
None planned				

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (EPSOM & EWELL)

DATE: 23 June 2014

LEAD OFFICER: GARATH SYMONDS, Assistant Director for Young People

SUBJECT: ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE

DIVISION: ALL



SUMMARY OF ISSUE:

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Epsom & Ewell in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the annexes to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

RECOMMENDATIONS:

The Local Committee (Epsom & Ewell) is asked to note:

The progress Services for Young People has made during 2013/14 to increase participation for young people in education, training or employment, as set out in the annexes to this report

REASONS FOR RECOMMENDATIONS:

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that we are providing the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework.

1. INTRODUCTION AND BACKGROUND:

- 1.1 This report is for information. It provides: a summary of how participation of young people in Epsom & Ewell has been improved; an overview of how our

different commissions have performed during the year; and a brief outline of how we will keep the Local Committee informed of our progress during 2014/15.

2. ANALYSIS:

- 2.1 In March 2014 only 30 young people were NEET compared to 72 in March 2013, a reduction of nearly 60%.
- 2.2 98.4% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 96.0% in March 2013.
- 2.3 16 first-time entrants to the youth justice system in 2013/14 compared to 14 in 2012/13 and 12 in 2011/12
- 2.4 An overview of performance is contained within Annex 2, a more detailed analysis of performance is provided in Annex 1, Services for Young People in Epsom & Ewell Performance Summary 2013/14.

3. OPTIONS:

- 3.1 There are no options in relation to this 'for information' report.

4. CONSULTATIONS:

- 4.1 During 2013-14 there has been wide ranging consultation with young people, staff, and partner agencies. In particular we have carried out an internal evaluation of our commissions and focussed on engaging young people in our planning for re-commissioning of Services for young people in 2015. Alongside this, the Youth Engagement Contract has secured feedback from more than 1,000 young people across Surrey in relation to different aspects of our services, the information we provide and local issues.

Members have been consulted through the Local Committee Youth Task Group, Youth Steering Groups at some of our Youth Centres and as part of the internal evaluation of our commissions. We have also been involving Members in a recently commissioned external evaluation of Services for Young People, which will report its findings in May 2014.

The feedback from these different consultations has directly contributed to the development of our services during the year.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The budget allocated to each of the commissions in Services for Young People is provided in Annex 1.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Through local commissioning and needs analysis we focus our resources on identifying and supporting those young people who are most at risk of

experiencing negative outcomes in the future. This group includes young people from a wide range of backgrounds and its make up often varies between different parts of the county.

7. LOCALISM:

7.1 Although this report is for information and, as such, there is no decision, it is intended to provide the Local Committee with the information it needs to provide effective local scrutiny of Services for Young People.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below
Public Health	Set out below

8.1 Crime and Disorder implications

The Youth Support Service provides support to young people who have offended and those who are at risk of offending. Other Commissions within Services for Young People also play an early help role in reducing offending behaviour amongst young people, in particular the Local Prevention Framework and Centre Based Youth Work.

8.2 Sustainability implications

Delivering services for young people locally reduces reliance on transport and minimises carbon emissions as a result.

8.3 Corporate Parenting/Looked After Children implications

Young people who are looked after are a key target group for Services for Young People

8.4 Safeguarding responsibilities for vulnerable children and adults implications

Services for Young People plays a key role in safeguarding vulnerable children and young people in Surrey.

8.5 Public Health implications

Services for Young People deliver a number of services that improve the health of young people in Surrey, in particular providing them with information so that they make informed choices about healthy lifestyles, including sexual health.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report and the information included in the annexes have provided an overview of the performance of Services for Young People in Epsom & Ewell and highlighted the significant progress made during 2013/14 to improve outcomes for young people.

10. WHAT HAPPENS NEXT:

- 10.1 To keep the Local Committee informed about the progress of the Service during 2014/15, Services for Young People attend up to two Youth Task Groups per year and circulate bi-annual progress reports electronically to each Task Group Member.
- 10.2 External contracts come to the end of their initial three year life in 2015 when they may be renewed or re-commissioned. Business as usual will continue alongside the re-commissioning project.

Contact Officer:

Jeremy Crouch, Lead Youth Officer East Surrey – 07968 832437
Richard Leary, YSS Team Manager – 01372 832798

Consulted:

Service users were consulted in 2013 as part of an internal evaluation of commissions. The findings have been used to inform performance improvement activity and re-commissioning for 2015.

Annexes:

Services for Young People in Epsom & Ewell Performance Summary 2013/14
Services for Young People – Commissioned Services Update Report, April 2013-
March 2014

Sources/background papers:

- The young people's employability plan 2012-17
-

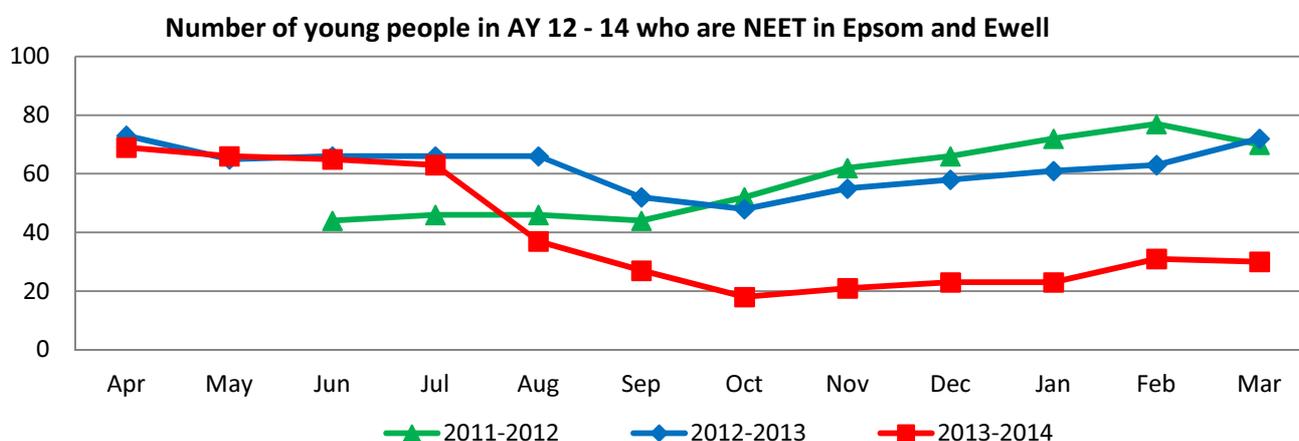
Services for Young People in Epsom & Ewell Performance Summary 2013/14

Countywide overview

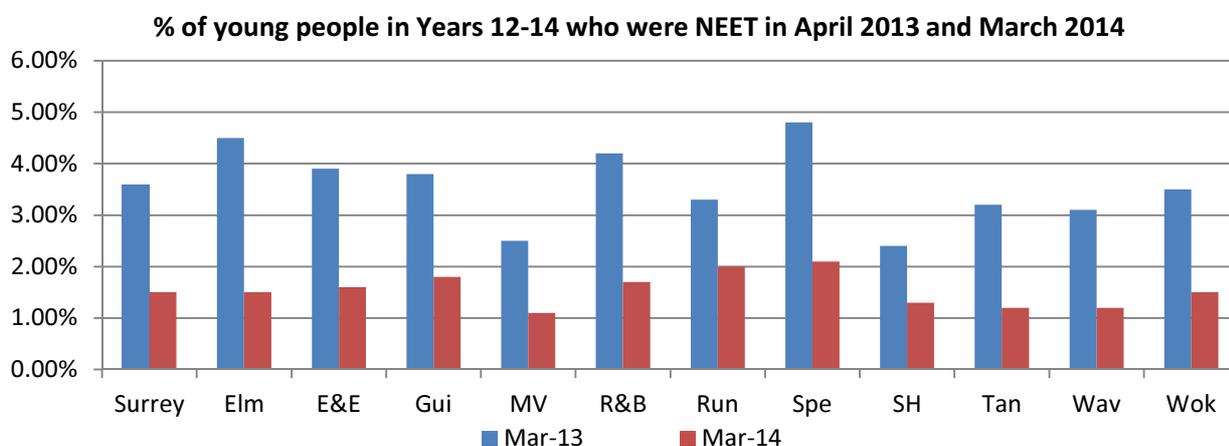
Services for Young People, working with our partners, has achieved a transformational reduction in the number of young people who are not in education, employment or training (NEET) from 978 (3.6%) in March 2013 to 429 (1.5%) in March 2014. Interim benchmarking data for the November 2013 to January 2014 supports our success, showing how Surrey had the joint-lowest proportion of young people who were NEET in the country.

Local performance story in Epsom & Ewell

The reason for this report is to tell the local story of how Services for Young people, working with our partners, has been making a difference to young people in Epsom & Ewell.



- In March 2014 only 30 young people were NEET compared to 72 in March 2013, a reduction of nearly 60%.
- 98.4% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 96.0% in March 2013.



Youth Support Service

- 1.6% of young people in years 12-14 were NEET in March 2014 compared to 3.9% in March 2013
- 1 of the 9 young people who are looked after by Surrey County Council were NEET in March 2014
- Young people who were NEET had been out of education or work for an average of 202 days compared to 199 in the previous year
- 83 young people moved from NEET to PETE during the year compared 54 in the previous year
- 23.3% of young people who were NEET had been NEET before compared to 25.0% in the previous year
- 3.4% of young people were unknown in March 2014 compared to 3.5% in March 2013
- 16 first-time entrants to the youth justice system in 2013/14 compared to 14 in 2012/13 and 12 in 2011/12
- No young people sentenced to custody during 2013/14
- 52 disposals given to young people as a result of offending in 2013/14 compared to 44 in 2012/13
- 62 Youth Restorative Interventions (YRIs) employed with young people involved in low-level offending this year, compared to 56 last year
- 18 young people at risk of homelessness supported in 2013/14
- 11 Children in Need case managed by the YSS in 2013/14

The Youth Support Service in Epsom and Ewell continues to provide a robust offer despite recent short staffing and significant upheaval of the office move from Linton's Lane to the Focus Youth Centre. We have now recruited new staff and are in the process of inducting them into the team. We have expanded our work with Children in Need – now called Targeted Support, with most cases closed due to a successful outcome. We now work alongside Children's Services to jointly assess and plan interventions from the start of the engagement.

Our Youth Justice work continues to be a challenge and numbers of cases have actually risen which is the opposite of most boroughs where numbers have fallen. The team currently supports two young people on an Intensive Supervision and Surveillance package which enables us to successfully manage high risk young people who would otherwise be held in custody – an option we consider to be inherently harmful.

We continue our work with young people who are NEET and the case study below reflects how this sometimes takes a variety of interventions to achieve a successful outcome:

Case study – Supporting a young person who was NEET in Epsom and Ewell

We have been working with Callum, then aged 16 - since October 2011. He had attended Westhill School as he had a Statement of Learning Needs for Mild Learning Difficulties. He enjoyed school, had good attendance, and managed to achieve 3 GCSEs at grade E. Callum's post 16 plans were to progress onto Nescot College into their Supported Learning Dept. He decided not to take up his place because he was offered an apprenticeship in Childcare with a local nursery. We began our work with Callum when this placement broke down; he became NEET and was referred to our service.

Callum initially presented as a confident young man, who was keen to look for work and unlikely to need a lot of support. We began to focus on job hunting but it soon became apparent that he would need a lot of support to access employment and be successful in holding down a job. Callum was very good at masking his learning needs. This was a strength that helped him through many different social situations but it was also a barrier, as he initially underestimated the level of support he would need.

Callum had little understanding of the world of work. He was unsure of his skills (overestimating some and underestimating others); how to present himself to employers; he often misread situations; and did not understand employer's expectations in the work place.

In order to understand Callum's context we contacted his former School for a copy of his SEN Statement. We were able to consider his learning needs in detail to gain a better understanding of how to support him. We also met with the family to understand his relationships at home and ascertain if there were any concerns that might benefit from our support. At this stage we were building up rapport with Callum while gaining knowledge and understanding of his needs. He became a regular visitor of the YSS building and was comfortable talking to and meeting with all staff in the Youth Centre.

Having established a trusting environment for Callum to meet with us, we were then able to work together on addressing his employment and training needs. Callum was not interested in going back into college but was very keen to apply for a range of apprenticeships – whilst not really understanding the level and depth of formal learning involved.

We contacted a number of employers and training providers to discuss apprenticeships and explored with Callum and his Mum the likelihood of being successful in achieving an apprenticeship. We agreed together that a better approach would be focusing on finding a job without the formal apprenticeship training.

We worked together through a range of activities to: create a CV; increase self awareness; recognise what employers are looking for in job adverts; how to search and apply for jobs; and how to prepare for interviews.

Callum became confident in applying for work, going for interviews, and being offered jobs. In 2 ½ years he managed to secure a number of jobs including: Apprentice Window Cleaner; Retail assistant in News-Agents; Waiter at Sandown Park; and Engineering Assistant. At each job placement he made some progress but was struggling to sustain the jobs beyond a short initial period.

The next challenge was to try and support Callum to find a supportive employer who would understand his learning needs and working style to make a sustainable job a possibility. We contacted Epsom & Ewell Borough Council (Commercial Services) and set up a 15 week Job Pairing Placement - funded by YSS (a fore runner to the Leader's Ready for Work Programme).

The placement was very successful for Callum, achieving 100% attendance and displaying excellent timekeeping. His mentors reported that he participated in all activities and proved himself a useful member of the team. There was no job at the end of it but he was given an excellent reference.

Callum is now a confident young adult. He is willing to travel to a wide range of places to look for work. He mainly travels on his bicycle but is happy to use public transport. He has found that he is a very good verbal communicator and can interact well with adults, young people, and children. He is polite, well mannered and able to dress appropriately for the workplace. He has excellent customer services based skills and is now focusing on these skills as a foundation for his job and career plans.

The Epsom and Ewell BC placement was a really positive opportunity for him, and provided a turning point for his confidence and perception of himself. When he finished this placement he was able to contact RAC Club in Epsom to speculatively enquire about job opportunities and his CV impressed the manager. He was offered a job trial and excelled in this to the degree where he was offered a position with them on their permanent staff team.

Callum is now employed full time with the RAC Club as a Bartender / Waiter, with the employer willing to offer training and support to further his career.

Commission RAG ratings explained

To summarise performance of the Centre Based Youth Work (CBYW) and Local Prevention Framework (LPF) commissions we have used a Red Amber Green (RAG) rating system to make it easier to get a sense of how a particular provider is performing. The rationale behind the RAG rating is as follows:

- Red** agreed performance not achieved and no plan in place to achieve agreed performance or mitigating factors
- Amber** agreed performance not achieved but either a robust plan in place to achieve the agreed performance, or mitigating factors as to why the performance is unlikely to be achieved
- Green** agreed performance achieved or within the tolerance zone (85% or more)

Centre Based Youth Work (£30,600 and 2.76 full-time equivalents)

Centred Based Youth Work offers open-access youth work to young people in many of the areas with the greatest need in Surrey. Management of seconded Surrey County Council staff sits with a range of local providers, who complement SCC funded delivery with matched provision in terms of funding, resources and staff and volunteer time.

Focus (formerly Lintons) Youth Centre (The Youth Consortium)

Performance this year has been excellent, particularly when taking into account the move from one location to another and that the provision was closed for almost 2 months because of the move. The Focus has achieved Level 2 of the National Youth Agency Quality Mark and will be assessed for Level 3 in September. There are plans to expand the provision from the centre over the year and extend the offer to young people on the Longmead Estate.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	850	671	79.3%	534	↑	Green
1.2a Young people engaged in one or more hours of youth work	157	168	107.0%	154	↑	Green
1.2b Average hours of engagement per young person	37.0	30.0	81.1%	30.3	↔	Green
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	623	139	22.3%	0	↑	Red
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Level 2	Level 2	On track		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	336	27	8.0%	Comparison not available due to change in RONI process		Red

*Distance travelled: clear and tangible development for a young person

The Edge Youth Centre (The Youth Consortium)

The Edge Youth Centre has been without a full-time Youth & Community Worker for most of the year and is currently in this position. Never the less, the centre is open for 3 nights of youth work per week and is running a successful Duke of Edinburgh Award scheme. The centre is working towards Level 1 of the National Youth Agency Quality Mark and will be assessed early in the new academic year. The Managing Agent has recently been adding extra staffing to the team and has been providing further activities in the school holidays.

Performance Indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of Travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	708	387	54.7.8%	244	↑	Yellow
1.2a Young people engaged in one or more hours of youth work	165	106	64.2%	123	↓	Yellow
1.2b Average hours of engagement per young person	20.0	23.1	115.5%	25.6	↓	Green
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	172	2	1.2%	0	↑	Red
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	No Level	No Level	Development needed		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	126	2	1.6%	Comparison not available due to change in RONI process		Red

*Distance travelled: clear and tangible development for a young person

Local Prevention Framework (£79,042 during 2013/14)

Following a comprehensive evaluation, the Local prevention framework was re-commissioned during 2013 with a clarified focus on the outcome of increasing the resilience of young people and reducing their risk of becoming NEET and targeted by local neighbourhood. Priorities are set locally by Youth Task Groups, fora involving Members, young people partners and stakeholders. Activities commissioned often include youth work, mentoring or counselling, although a wide range of solutions have been developed across the county.

Performance of the LPF has been good over the year. As the provider is Epsom & Ewell BC, they have been able to make use of existing partnerships and networks to establish the work this year quickly. The LPF provision will be assessed for Level 1 of the National Youth Agency Quality Mark in September.

April 2012 – August 2013 (Epsom & Ewell Borough Council - £119,000)

Performance indicator	Agreed performance April 2012-August 2013	Actual performance April 2012-August 2013	% achieved April 2012-August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	177	195	110.1%	Green

September 2013 – March 2014 (*Epsom & Ewell Borough Council - £44,042*)

Performance indicator	2013/14 performance				RAG
	Agreed performance (September 2013 - August 2014)	Expected performance for period September 2013 to February 2014	Actual performance September 2013 to February 2014	Achievement against expected performance	
Number of young people engaged in one or more hours of preventative activity	265	118	121	103%	
Number of young people engaged in 15 or more hours of preventative activity	150	83	78	94%	

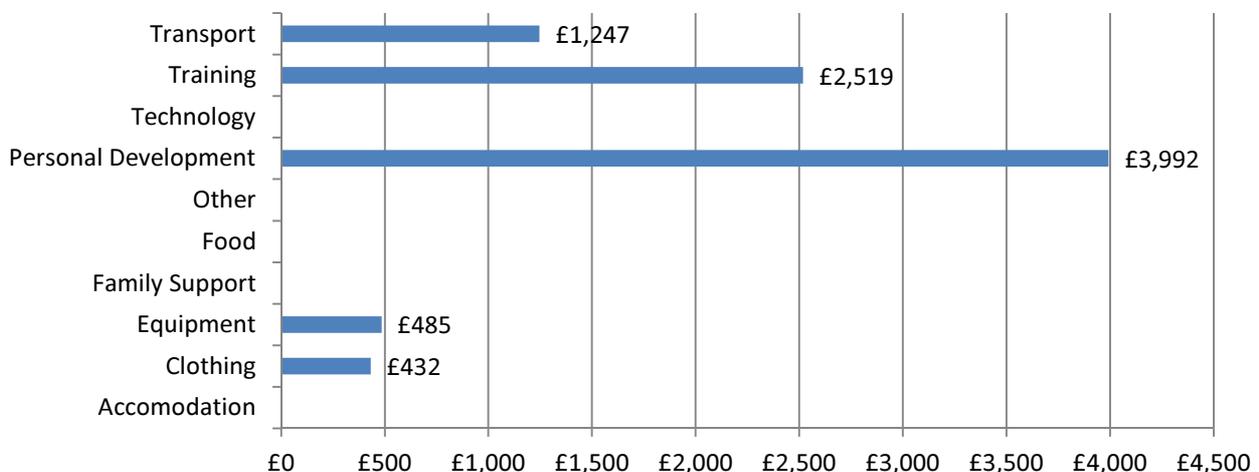
*Engagement: a meaningful conversation or activity with a young person.

**This measure not recorded for April 2012-May 2013

Individual Prevention Grants (£8,500)

Individual Prevention Grants (IPGs) were introduced in Surrey in 2013/14 to remove barriers to participation for young people who are NEET or at risk of becoming NEET. Each local YSS Team had an allocated budget, set in consultation with Local Committees, to be used flexibly to respond the changing needs of young people.

IPG expenditure by type of need



- £8,675 was allocated to remove barriers to participation for young people against a budget of £8,500
- A total of 29 grants were given to young people with an average value of £299
- The main barriers addressed were 'Personal Development' (46%), 'Training' (29%) and 'Transport' (14%)
- 100% young people who were NEET during 2013/14 and received IPGs in Epsom and Ewell were PETE in March 2014

Youth Small Grants (£14,000)

Youth Small Grants are available to small voluntary, community or faith sector organisations across Surrey to enable: more quality youth work to be delivered locally; more young people to participate in education,

training and employment; and more young people to be kept safe from crime and anti-social behaviour. The grants were administered by Surrey Youth Focus for the first time this year.

The £14,000 allocated to Epsom and Ewell Local Committee for Youth Small Grants was allocated across 11 projects to support work with young people across Epsom & Ewell as follows:

Organisation	Project title	Amount allocated
1st Cuddington (Warspite) Sea Scouts	Kayaking for young people	£980
2nd Cuddington (Rowe) Scout Group	Replacement of D of E expedition tents	£608
8th / 14th Epsom Air Scouts Group	Improved Training and Development for Scouts	£1,000
CAMHS Youth Advisers (CYA)	CYA Awards	£322
Epsom District Scout Council	Time Away	£5,000
Epsom PHAB	Adventure Holiday	£765
Generation Church	The Event	£750
Kingston, Merton & Mid Surrey Boys' Brigade & Girls Associations	Duke of Edinburgh's Award Training Equipment	£2,100
Kingston, Merton & Mid Surrey Boys' Brigade & Girls Associations	Battalion Band Equipment	£1,350
Stoneleigh Youth Project	Trix Cafe	£500
Studio ADHD	Reflections Angling Project	£625
	Amount allocated	£14,000
	Amount remaining	£0.00

1st Cuddington (Warspite) Sea Scouts

The Scouts were granted £980 for 3 replacement kayaks.

Due to the YSG funding, the group were able to negotiate a better deal, meaning that they purchased 4 kayaks instead of 3. The group were able to also use the investment to leverage funding from elsewhere in Scouting, allowing them to purchase an open canoe at the same time which increases the activities which can be offered.

The group passed on our older boats to voluntary groups in the county at nominal cost. This means that yet more young people will benefit.

By having these boats, not only will the 100 youth members of 1st Cuddington have an improved chance to get afloat, but the group will be able to provide support to other groups in Surrey. This has included:

- A coaching update for scout canoe coaches in March 2014
- Over 80 young people from other scout groups undertook introduction sessions in 2013 and nearly 70 are already booked for 2014.

Over the next year; 100 members of 1st Cuddington + circa further 150 members of other groups will take part in kayak activities. These boats will form part of that fleet of activity.



Leader's Ready for Work Programme (£867,000 countywide)

During 2013/14 SYP established the Leader's Ready for Work programme countywide, endorsed and part-funded by David Hodge (Leader of SCC). Building on the Transformation of SYP, the programme aimed to equip us to generate more individually tailored education, training and employment opportunities for young people that develop their employability. Achieving this has involved developing and embedding a range of new approaches, with three main examples below.

Re-engagement

Surrey's re-engagement programme (Ready 4 Work) is delivered in-house by the YSS and offers a bespoke local range of activities to young people who would otherwise be NEET, equipping them with the skills, attitudes and behaviours they need to 're-engage' in education, training or employment. Whilst the local offer in each area is different, the activity is underpinned by a shared employability curriculum.

- During 2013/14 this programme has engaged 1,330 young people across the county
- At the end of March 2014, 21 young were in re-engagement provision in Epsom and Ewell

Apprenticeships

The programme has focussed on increasing the number of Apprenticeships available to young people. As well as a number of employer engagement events and increasing apprentice recruitment by SCC and our partners, the programme has offered grants to support new employers to take on apprentices.

- 482 grants have been given to employers who are now offering apprenticeship opportunities to Surrey young people
- 11 new employers in Epsom and Ewell have taken on apprentices as a result

Employment Development Officers (EDOs)

EDOs have recently been recruited to support the YSS to develop meaningful employment and work experience opportunities for young people who would otherwise be NEET. In the SE of the County Catch 22 have developed a similar offer and fulfil the role of EDOs in these areas. Despite starting up between December 2013 and February 2014, EDOs had already secured 43 placements by the end of March.

Skills Centres (*Nescot - £15,000*)

Skills Centres provide foundation learning opportunities, delivered locally from some of our youth centres, to young people who would otherwise be NEET. Contracts have been awarded for three years, with projects pump primed with funding provided by Surrey County Council for the first year of delivery. This report covers the period September 2012 to March 2014, where all programmes delivered were eligible for Surrey County Council funding. Providers were monitored not only on participation but also on learner progressions, with funding being awarded partly on a payment by results basis. Across the County the programme exceeded its engagement target of 170, supporting 174 young people.

- 14 young people attended the Skills Centre in Epsom and Ewell against a target of 12 young people
- 28.6% of those who attended the Skills Centre had achieved a successful and sustained progression lasting more than 3 months to further education, training or employment by the end of March 2014

Year 11/12 Transition (*Working Links - £33,000*)

The Year 11/12 Transition commission focuses on providing intensive support to young people in year 11 who have been identified as being at risk of becoming NEET through Surrey's partnership owned Risk of NEET Indicator (RONI). This approach identifies young people who exhibit NEET risk factors. Examples include being a looked-after child, having previously offended, participating in alternative learning programmes, having school attendance of less than 80% and being permanently excluded from school.

Young people are allocated a key worker from the January of year 11 and provided with mentoring to help them to identify a progression route following their compulsory schooling and then supported for the first term of year 12. National research indicates that young people are most vulnerable to dropping out of further education during the period leading up to Christmas, as they may struggle to keep up with the work or decide that they have chosen the wrong courses. This support takes a variety of forms and adopts a holistic approach to addressing the multiple barriers to participation for the young people, including homelessness, substance misuse, mental health issues and family breakdown.

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- Supported 36 Epsom and Ewell young people in Year 11 who were identified, in partnership with local schools, as at risk of becoming NEET
- 97% success rate - 35 young people were in positive destinations at the end of January 2014

Pathways Team (SEND)

SEND Pathways Team work with all young people who have or previously had Statements of Special Education Needs aged 14-25, fulfilling a key statutory duty of the council to support their transition to education, training and other options. In practice this means: completing statutory Learning Difficulty Assessments (LDAs), in partnership with young people their families and other professionals, which sets out the young person's needs and the support required from an educational provider so that the young person can continue to access learning; providing information, advice and guidance to young people and their families; attending and contributing to school and college reviews; and liaising with social and educational establishments to ensure young people receive a support package that meets their needs.

- Across the county the Pathways team supported more than 2,000 young people with SEND during 2013/14
- 542 of these made the transition from year 11 to year 12 in September 2013, with 87% remaining in a positive destination at the end of January 2014.

Surrey Outdoor Learning and Development (SOLD) (£339,000 countywide)

SOLD offer outdoor learning opportunities to young people across Surrey and neighbouring areas. Many of their services are traded with other external organisations and they generated income of almost £1,050,000 in 2013/14. As well as these wider services, SOLD has been commissioned to offer local opportunities to young people who are NEET or at risk of becoming NEET in each of Surrey's districts and boroughs, relying on the YSS to engage young people.

- 5% increase in total visitors to SOLD countywide from 30,920 in 2012/13 to 32,420 in 2013/14
- 18% increase in income generated by SOLD during 2013/14
- 25 young people engaged in SOLD sessions in the NE, referred from the YSS, meaning expenditure of £4,620 against a budget of £35,000

Youth Engagement Contract (*Working Links - £360,000 countywide*)

The Youth Engagement Contract is a countywide service, largely delivered online and is designed to ensure young people are able to access the information, advice and guidance (IAG) that they need to make good decisions at key points in their lives. The offer comprises two main elements. The first is U-Explore, an online careers and education IAG service, whilst the second is 'wearesurge.co.uk', a co-produced online platform to engage young people and provide young people information in a way that is right for them.

- 53,059 young people accessed IAG on Surge
- 16,398 young people accessed careers and education IAG on U-Explore

- 2,872 social media comments and 'likes' related to IAG content

Following user testing in 2013 Surge and U-Explore undertook a series of improvements including the addition of live volunteering and apprenticeship opportunities and over 1,000 things to do and places to go for young people in Surrey. A supplier relationship management project was completed in March 2013 with Working Links exiting the contract and Surrey signing new contracts with U-Explore and The Eleven directly. At the same time the Surge website was completely rebuilt to significantly improve the service to young people. In total the SRM project saved the council £250,000 on the Youth Engagement Contract.

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Function/ Contract/ Commission / Service	Provision/ Venue	Provider	Staffing Numbers	Cost	No of Young People targeted	No of current users	Success Criteria/ Update
Centre- Based Youth Work	Lintons/ Focus Youth Centre	Youth & Community Worker – Nick Jolly Managing Agent (Reigate & Redhill YMCA) – Stuart Kingsley	Up to 2 FTE Average staffing: 1.9FTE	£10,020	All young people in a 2 mile radius of centre	168	Gaining the NYA Quality Mark. On track – Level 2 Achieved
Centre- Based Youth Work	The Edge Youth Centre	Youth & Community Worker – Vacancy Managing Agent (Reigate & Redhill YMCA) – Stuart Kingsley	Up to 2 FTE Average staffing: 0.8FTE	£10,020	All young people in a 2 mile radius of centre	106	Gaining the NYA Quality Mark. Level 1 assessed in September 2014.
Centre- Based Youth Work	YoYo	Satellite of Lintons/ Focus Youth Centre	0.81 FTE	£2,000	All young people in a 2 mile radius of centre	Building closed due to health & safety concerns	Staff allocation used for work on Longmead
Local Prevention Framework	Priority areas are: Longmead Waters Edge Stoneleigh	Epsom and Ewell Borough Council commissioned to work with voluntary and faith sector to undertake the work	n/a	£88,000	Anyone identified as being at risk of becoming NEET	240 – April 2013- March 2014	To prevent young people becoming NEET
Year 11/12 Transition	To support young people into continued education/training after GCSE	Working Links	n/a	£33,00	36 – those young people identified as being at risk of becoming NEET	36	Young people complete the first term of year 12 and start the second term of year 12.
Youth Engagement	Website information available to all young people	Working Links	n/a	£34,800	All young people in Epsom & Ewell	3,300	

Skills Centre		NESCOT	n/a	£15,000 over 3 years	12	14	Young people progressing onto education, employment or training
Small Youth Grants	Grants available (£100 to £5000) through a bidding process	Administered by Surrey Youth Focus. Final decision on grants by Chairman of Local Committee, Chairman of Youth Task Group, Divisional Member & confirmed by Officer	n/a	£14,000	All Youth Groups with turnover of less than £100,000	447	Young people engaging in positive activities
Pathways Team	Support for SEN students	Surrey County Council			All young people above year 9 with statements of special educational needs	238	Young people successfully placed in education, employment or training

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (EPSOM & EWELL)****DATE: 23 JUNE 2014****LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE****SUBJECT: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 – 2020****DIVISION: ALL****SUMMARY OF ISSUE:**

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

RECOMMENDATIONS:

The Epsom & Ewell Local Committee is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Epsom & Ewell Local Committee informed by the work of the constituted Youth Task Group.

REASONS FOR RECOMMENDATIONS:

This paper outlines plans to build on the successes of Services for Young People and proposes greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Epsom & Ewell Borough Council, Public Health, Surrey Police and Active Surrey. It explains how Services for Young People plan to achieve its overall goal of employability for all young people.

1. INTRODUCTION AND BACKGROUND:

Introduction and structure of report

- 1.1 This paper covers the achievements of Services for Young People; changes proposed for the next local commissioning cycle; and the strategy and commissioning intentions and refreshed outcomes framework for 2015 to 2020.

Commissioning approach in Services for Young People

- 1.2 Services for Young People transformed the offer to young people and the outcomes achieved through a commissioning approach, designed in the Public Value Review in 2010-2011 and launched in 2012. Services for Young People have worked closely with a range of partners in securing the achievements highlighted in section two below.

2. ANALYSIS:

2.1 Achievements 2012 – 2014: Surrey

- Interim data shows Surrey had the joint lowest numbers in England of young people who were NEET between November 2013 and January 2014, when last year Surrey ranked joint 25th.
- Seventh out of 152 local authorities for rate of youth custody per 1000 population in England.
- 4% increase in young people aged 16-18 starting apprenticeships since 2011 – in contrast to a decrease to a 14% in England during the same period. 622 apprenticeships generated 16-19 year olds from April 2013 to end of February 2014.
- Demonstrable positive impact on school attendance and fixed term exclusions for young people taking part in Centre Based Youth Work and Local Prevention Framework activity and in particular for those with SEND
- High proportion of young people engaged in youth centre activities that are in higher need groups – of the 7,017 in 2012/13, 37% had SEND, 20% were NEET or re-engaging, 17% were identified at risk of NEET, 16% were Children in Need, and 200 were young people who had offended.
- Reduction in out-county placements in Independent Specialist Colleges from 126 to 90 in 3 years with reduced costs, equivalent to £2million saving, and improved outcomes.

2.2 Changes proposed for the next commissioning cycle

The Transformation of Services for Young People achieved significant success through the outcomes-focused approach to commissioning as demonstrated in section one. Therefore, the changes proposed at this stage are not for a radical re-shaping of a model that has achieved much in two years, but rather recommendations for adaptations to the model to respond to changes in need, policy

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context, young peoples' perspectives and learning from the evaluation of performance.

Whilst the evaluation of the current model highlighted significant successes and high levels of performance compared to other local authorities, it also sets out areas for potential further improvement. There are also drivers for change arising from the more challenging financial context for Surrey County Council and a need for a more clearly targeted approach to managing down levels of demand on statutory services through more targeted prevention, integrated with the Council's approach to Early Help.

2.3 Changing Needs

A comprehensive needs assessment has been conducted linked to the Joint Strategic Needs Assessment (JSNA). This assessment, One in Ten 2014, builds on the first needs assessment, One in Ten 2010, which shaped the commissioning priorities. This has in turn, highlighted the following key issues in relation to the needs of young people that will inform future commissioning for 2015 to 2020.

- Growth in demand from increase in the population of young people by 5% over the commissioning period.
- Need for young people to have the skills and experience sought by employers so they are ready for work.
- Need for young people to be able to make informed choices on education, training and employment options.
- Increasing needs and changing patterns of need, such as increasing Autistic Spectrum Disorder (ASD), for young people with SEND.
- Growth in emotional and mental health needs of young people.
- Barriers to participation, in particular transport, lack of income and homelessness.
- Young people have negative experiences during teenage years, which then have a significant impact on their later lives.
- Many young people experience multiple and complex barriers to participation, often involving family relationship breakdown and other challenges in neighbourhoods in which they live

2.4 Young People's Involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

2.5 Financial Context

The re-commissioning for 2015-2020 also needs to address the challenging financial context for Surrey County Council and the wider public sector. Although the economy has started to improve, with increasing employment opportunities, budget pressures are likely to remain for the County Council and partners, including providers of education and training. The Transformation of Services for Young People achieved a reduction in gross expenditure of £4.6m in 2011-2012 whilst achieving significantly improved outcomes. The scope for significant further savings is therefore limited.

2.6 Key Themes

Some key themes emerging from the evaluation, the more challenging financial context and changes in national and local policy context are:

- Wider integrated commissioning with key partners such as Epsom & Ewell Borough Council, Public Health, Surrey Police and Active Surrey.
- Increased local delegation enabling local decision making and local involvement of young people.
- More targeted early help to reduce demand on statutory services.
- Improved quality, co-production and focus on outcomes.
- Increased value for money and evidence of impact achieved.

Based on these drivers for change, the paper now sets out the proposed changes for the commissioning model for a further five year period, from 2015-2020.

2.7 National and Local Policy Context

Services for Young People deliver key outcomes to improve young people's quality of life and fulfil a range of statutory duties for Surrey County Council: the duty to commission education and training provision for young people aged 16 to 19 and then up to age 25 for young people with Special Educational Needs (SEND); the duty to prevent young people's involvement in crime and anti-social behaviour; the duty to ensure adequate opportunities for young people through youth work; and to promote effective participation of young people in education, training or employment up to age 18 by 2015 as required by Raising the Participation Age.

The LPF is at the heart of SYP's commitment to localism and involves young people, elected members and wider community stakeholders in decision making in order to ensure local needs are met.

3. STRATEGY AND COMMISSIONING INTENTIONS:

3.1 Strategy

In December 2010, Cabinet agreed the strategic goal for Services for Young People as employability to secure full participation for young people to age 19 in education, training or employment. On 24th July 2012, Cabinet agreed the Young People's Employability Plan 2012-2017, which set out the vision for young people's employability. It is proposed to retain that vision, with the addition of a definition of employability for greater clarity and to reflect the breadth of integrated approaches needed to achieve a holistic approach to improving outcomes for young people.

3.2 Goal

Our goal is for all Surrey young people to be employable.

3.3 Definition of Employability

Employability is: 'the development of skills, abilities and personal attributes that enhance young people's capability to secure rewarding and satisfying outcomes in their economic, social and community life'. Our key measure of success will be full youth participation in education, training or employment with training age 19 by 2018.

3.4 Commissioning Intentions

Services for Young People's success has been achieved by using a commissioning approach that focuses on the desired outcomes for young people rather than the specifics of what is to be delivered. Commissioning intentions are developed which then in turn shape future commissioning. The commissioning intentions for the re-commissioning of Services for Young People for 2015-2020 are:

- Pathways to employment for all
- Early help for young people in need
- Integrated specialist youth support

3.5 Re-commissioning for 2015-2020

The outcomes framework to enable employability of young people has been refreshed, drawing on the needs analysis, evaluation of the service, young people's perspectives and work with staff and partners. The revised framework is attached as ANNEX 1.

Feedback was also received that there would be benefits in moving to fewer models with clearer links between them and with other services and partner organisations. It is proposed therefore, whilst building on the success of the current models, to integrate some models and reduce the overall number. Engagement with other Surrey County Council services and its partners, staff and young people will be completed to inform an options appraisal on the alternative means of delivery and to develop business cases. These options appraisals and business cases will go to Cabinet in September 2014.

An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation report will go to Children and Education select committee in July and to inform the development of the new operating models.

The re-commissioning is being overseen by a Project Board, chaired by the Cabinet Associate for Children, Schools and Families and with representation from the Children & Education Select Committee, Local Committees and young people. At a local level, delegated commissions will be overseen by Epsom & Ewell Local Committee supported by the work of the Youth Task Group. Opportunities to align commissioning with key partners will be explored as part of this process. An invitation has been sent to the Chief Executive of Epsom & Ewell Borough Council to explore opportunities for more aligned commissioning.

3.6 Pathways to Employment for all

This model proposes to strengthen the range of opportunities for young people in education, training and employment opportunities in Surrey. These opportunities will be informed by the needs of employers, linked to the aspirations of young people and supported by high quality impartial careers information, advice and guidance.

The model includes development of local provision for young people with SEND, with integrated support across education, health and social care, as part of an integrated arrangement from birth to age 25.

Key changes from previous model and benefits

- More integrated education, training and employment pathways
- Surrey Your Next Move Guarantee of the offer to all young people in education, training or employment up to age 18
- More external funding for provision and engagement

3.7 Local Early Help for young people in need

This model proposes a local, integrated commissioning approach with the current CBYW and LPF resources, aligned with partner resources, to achieve outcomes for young people identified as local priorities. Priorities would be drawn from the Young Peoples' outcomes framework by the expanded Local Youth Task Group, working with partners. Agreements will be sought with key partners including Epsom & Ewell Borough Council to align commissioning resources. This process could vary the allocation of resources between communities within a fixed overall allocation based on need (currently, for example, CBYW is a fixed 2FTE per centre which under this model could be flexed according to need).

A range of approaches are being explored, particularly in relation to CBYW, these include; staff secondment (current model); staff transfer; direct management in Surrey County Council; new organisation developed with staff e.g. Trust, Mutual, community Interest Company or a combination of these.

Key benefits

- Greater local ownership with flexibility to respond to local need and priorities in Epsom & Ewell
- Joint commissioning with partners to reduce demand
- Voluntary sector involvement, use of community assets and income generation
- More integrated work between LPF and CBYW to target local needs in local areas

3.8 Integrated Youth Support, model description

This model delivers a range of key outcomes and develops employability skills for some of the most vulnerable young people in Surrey. It is delivered in-house by the successful Surrey Youth Support Service, which provides integrated support for young people who are NEET, children in need, have offended or are at risk of homelessness. The model employs a casework approach to supporting young people, developing positive relationships and addressing young people's barriers to participation. This often involves working closely with other partners to provide

holistic support. Proposed changes focus on increased joint working, quality of practice and options for income generation.

Key Benefits

- Strengthen integration with the local Early Help offer and external partners.
- Opportunities for greater income generation.
- Opportunity to explore options for the development of an alternative vehicle.

4. CONSULTATIONS:

4.1 Young People's involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The re-commissioning of service will provide an opportunity to address the savings included in the Medium Term Financial Plan 2014 – 2019, embed flexibility in order to meet further changes in the financial outlook of the council and improve value for money through partnership working, income generation and an emphasis on more local provision.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 An initial assessment of equalities implications has been conducted. A full Equalities Impact Assessment will be completed for the options and recommendations in the report to Cabinet in September 2014.

7. LOCALISM:

7.1 Local early help will be at the heart of SYP's commitment to localism and involves young people, elected members and wider stakeholders in decision making in order to ensure local needs are met.

8. OTHER IMPLICATIONS:

8.1 Public Health implications

The outcomes framework has been developed with the involvement of Public Health and reflects joint priorities in young people's health and well-being.

8.2 Sustainability implications

The County Council attaches great importance to being environmentally aware and tackling climate change. The proposals emphasise local provision, which reduce travel and support policies on cutting carbon emissions and tackling climate change.

8.3 Corporate Parenting/Looked After Children implications

Looked After Children are identified as a priority target group in the proposed outcomes framework. The current arrangements have seen free registration onto the Duke of Edinburgh's award for looked after children, and no 'in-county' children entering the criminal justice system for the last two years. There are also record low numbers of 16-19 care leavers that are NEET.

8.4 Safeguarding responsibilities for vulnerable children and adults implications

The proposals comply with the County Council's priority for safeguarding vulnerable children and young people.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Conclusion

Re-commissioning for 2015 is designed to bring greater localism and integration and therefore provide best value in delivering outcomes for young people.

9.2 Recommendation

The Local Committee Epsom & Ewell is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee informed by the work of the constituted Youth Task Group.

10. WHAT HAPPENS NEXT:

Further engagement from May to the end of July with partners, Local Committees and Youth Task Groups, other services in Surrey County Council, staff and young people will inform the development of business cases, subject to Cabinet agreement to the models and associated proposals set out in this paper. In particular agreement will be sought from Boroughs/Districts, Active Surrey, Public Health and Surrey Police for more integrated approaches to commissioning.

Following the Epsom & Ewell Local Committee, the Youth Task Group will meet in the summer to review the local needs and identify local priorities from the Young People's Outcomes Framework. These local priorities will be used to inform the commissioning of local Early Help for young people in need.

A full business case will be brought to Cabinet for agreement in September 2014. Local commissioning would commence immediately thereafter, so that procurement processes are completed through award of contracts by 1 June 2015. Giving three months lead in before new services are required from 1 September 2015. This

timeframe will be reviewed and confirmed after the final selection of options for delivery of the models.

Contact Officer: Jeremy Crouch, Lead Youth Officer (Commissioning) for East Surrey
Tel no: 07968 832437

Consulted: The development of this report has involved wide engagement of young people, partners including the voluntary, community and faith sector, schools, colleges, training providers, health organisations and employers.

Annexes:

Annexe 1: Surrey Young People's Outcomes Framework

Sources/background papers:

Creating Opportunities for Young People: Re-commissioning for 2015 – 2020

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Surrey Young People's Outcomes Framework

Goal	Ref	Outcomes	Ref	Outputs
Employability for young people	1	Young people are equipped with the skills and attitudes to join the workforce	1.1	Sufficient, quality education and training post-16 provided
			1.2	Successful transition made to post-16 education, training and employment
			1.3	Employability skills, attitudes and behaviours developed
			1.4	Numeracy and literacy improved
			1.5	Increased experience of the workplace
	2	Young people are resilient	2.1	Physical wellbeing improved
			2.2	Emotional wellbeing improved
			2.3	Mental wellbeing improved
			2.4	Social wellbeing improved
	3	Young people are safe	3.1	Offending and anti-social behaviour prevented
			3.2	Reduced impact of offending
			3.3	Young people's safety in communities is improved
	4	Young people overcome barriers to employability	4.1	Young people prevented from becoming NEET
			4.2	Reduced number of young people who are NEET
			4.3	Homelessness prevented
			4.4	Entry to the care system prevented
			4.5	Transport for young people is improved
	5	Young people make informed decisions	5.1	Informed decisions made about education, training and careers
			5.2	Informed decisions made about leading a healthy lifestyle
			5.3	Informed decisions made about use of free time
5.4			Informed decisions made about accessing services and support	
6	Young people are active members of their communities	6.1	Young people have positive role models	
		6.2	Participation in social action increased	
		6.3	Decision-making influenced by young people	
		6.4	Involvement in local democracy increased	

Target groups

Informed by our needs assessment, there are groups of young people for whom we particularly want to improve these outcomes and reduce inequalities.

These include:

- Young people with Special Educational Needs and Disabilities
- Young people who are looked after or care leavers
- Young people who are on child protection plans and children in need
- Young people who are identified as at risk of becoming NEET
- Young people who are parents
- Young people who have caring responsibilities
- Young people from the Gypsy, Roma and Traveller communities
- Young people who have offended
- Other young people who have protected characteristics (sexual orientation, age, gender, gender reassignment, race, and religion or belief) where this leads to them facing barriers to participation.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (EPSOM & EWELL)****DATE:** 23 JUNE 2014**LEAD OFFICER:** NICOLA MORRIS, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER**SUBJECT:** LOCAL COMMITTEE APPOINTMENTS TO LOCAL GROUPS, THE YOUTH AND ON STREET THE PARKING TASK GROUPS**DIVISION:** NONE**SUMMARY OF ISSUE:**

To appoint Members to represent the Local Committee on the bodies listed for the municipal year 2014/2015 and to appoint members to the Youth and On Street Parking Task Groups of the Local Committee.

RECOMMENDATIONS:

The Local Committee (Epsom & Ewell) is asked to agree that

- (i) To make Local Committee appointments to the following:
 - a] representation on the Community Safety Thematic Partnership group for 2014-2015
 - b] the Youth Task Group to assist and advise the Local Committee in relation to youth issues and the future delivery of youth provision locally for 2013-2014.
 - c] the On Street Parking Task Group to advise the Committee in relation to on street parking matters including enforcement.
- (ii) To note the requirement that Members appointed to outside bodies should update the Local Committee on the group/service they are appointed to/represent on a six monthly basis or as appropriate.

REASONS FOR RECOMMENDATIONS:

To enable the Local Committee to be represented on local bodies and to appoint the Committees Youth Task Group

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Committee is able to make appointments to various outside bodies and Task Groups. The representative appointed to these outside bodies will be representing Surrey County Council and will be asked to report on the work of these groups on a six monthly basis or as necessary.

2. ANALYSIS:

LOCAL COMMITTEE APPOINTMENTS

2.1 The Committee is asked to make appointments to the following:

The Community Safety Thematic Partnership [CSP]. The structure and operation of the CSP is currently under review, but it is anticipated that member representation will still be required. Surrey County Council is actively involved in the Epsom & Ewell CSP and would benefit from the support of a lead County Councillor. The lead County Councillor will work closely with the Local Partnership Team on local issues and monitor the work of the CSP by attendance at the meetings. The Community Partnership and Committee Officer also attends the meetings.

CSPs are a statutory requirement under the Crime and Disorder Act 1998 which established the principle that tackling crime should be a partnership matter and not solely the responsibility of the Police. The agencies represented on the CSP currently include the Borough Council, Housing Associations, the Police, the Police and Crime Commissioner, Clinical Commissioning Groups and public health. They are required to work in partnership with a range of other local public, private, community and voluntary groups, and with the community itself. This approach recognises that opportunities to address the causes of crime and disorder and pursue the interventions required to deliver safe and secure communities lie with a range of organisations, groups and individuals working in partnership.

Prior to the Policing & Social Responsibility Act 2011 the CSP received funding directly from the Home Office to cover its operating costs and to finance the undertaking of the strategic work it had agreed in the action planning process. As a result of the 2011 Act this funding was removed from the CSP and given to the office of the corresponding Police & Crime Commissioner. The PCC does not currently fund the operating costs of the Borough CSPs although they have had the opportunity to bid for money from the PCC for specific projects. Subject to the agreement of the Local Committee to transfer the money to the CSP, the County Council allocates £3,294 to each Borough and District as a contribution towards community safety work.

County Councillor Jan Mason was appointed as lead County Councillor from 2011-2014.

Youth Task Group

Youth Task Groups were set up in 2011 to involve Members and young people in the commissioning of Local Prevention contracts through a pre-approved provider framework. These contracts went live on 01 April 2012 and Epsom & Ewell Borough Council currently hold the contract for the Borough. The role of the Task Group is to monitor and report on the progress of the Local Prevention commission including:

- To review the local needs of young people
- Monitor the performance of Local Prevention contracts
- Have an overview of youth work across the Borough

As a result of most County Members of the Local Committee also being Borough Councillors and the Borough Council holding the Local Prevention contract neither the Task Group nor the Local Committee are able to make any decisions in relation to the commissioning of the contract. These will be made by the Cabinet Member.

It is proposed that the Task Group has the membership of four appointees - two county and two borough councillors. Andrew Eperson, Head of Policy and Partnerships at the Borough Council previously represented the LSP on the Task Group, but the LSP has now been discontinued and Andrew has retired and his post has not been filled so it is proposed that this place is not filled. The Task Group will also contain young people representatives appointed from the Youth Work Steering Groups. The terms of reference for this Task Group are attached as Annexe A.

County Councillor Jan Mason has previously chaired this Task Group and the other County Councillor is Tina Mountain. The current Borough Members are Neil Dallen who is Vice-Chairman and Lucie Dallen.

On Street Parking Task Group

The On Street Parking Task Group was established in December 2013. It meets several times a year and formally report to the Local Committee on an annual basis (autumn cycle) providing information such as:

- On street parking enforcement operational report detailing achievements, problems and plans for the future.
- Financial information including an overview of the income and expenditure for the on street parking account and any recommendations for the use of surplus income.

The terms of reference for this Task Group are attached as Annexe A.

The current membership is:

County Councillors – Eber Kington, John Beckett substitute Stella Lallement
Borough Councillors – Jean Smith, Julie Morris substitute Michael Arthur

3. OPTIONS:

3.1 The Local Committee has the authority to determine who will represent Surrey County Council on their behalf.

4. CONSULTATIONS:

4.1 None

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 None

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 None.

7. LOCALISM:

7.1 The CSP work to address local issues and the Youth Task Group works to ensure that services provided to local young people are appropriate.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	The CSP addresses crime and disorder issues in the Borough
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

The Local Committee (Epsom & Ewell) is asked to agree that

- (i) To make Local Committee appointments to the following:
 - a) representation on the Community Safety Thematic Partnership group for 2014-2015
 - b) the Youth Task Group to assist and advise the Local Committee in relation to youth issues and the future delivery of youth provision locally for 2014-2015.
 - c) the On Street Parking Task Group to advise the Committee in relation to on street parking matters including enforcement.
- (ii) To note the requirement that Members appointed to outside bodies should update the Local Committee on the group/service they are appointed to/represent on a six monthly basis or as appropriate.

10. WHAT HAPPENS NEXT:

10.1 The relevant groups will be notified of these appointments.

Contact Officer:

Mrs Nicola Morris, Community Partnership & Committee Officer 020 8541 9437

Annexes:

Terms of reference of the Youth and On Street Parking Task Groups

Terms of Reference for Youth Services Task Group

Objective:

The Local Committee agreed that a Youth Services Task Group is established to assist and advise the Local Committee in relation to youth Issues and the future delivery of youth provision locally.

Membership

The Task Group will contain four appointees from the Local Committee - two county and two borough councillors. In addition the Task Group could invite up to 2 members of the Local Strategic Partnership and up to four young people from the district, all with equal status. The Task Group may also consult with other relevant members of the Committee.

Current membership:

County Members: Jan Mason, Tina Mountain

Borough Members: Neil Dallen, Lucie Dallen

LSP: The LSP is not currently operational

General

1. It is proposed to establish a Youth Services Task Group. The Task Group shall exist to advise the Epsom & Ewell Local Committee. It has no formal decision making powers. The Task Group will:
 - A. Unless otherwise agreed meet in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee as appropriate
2. The Task Group's function is to assist and advise the Local Committee in relation to youth issues and the future delivery of youth provision locally.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent local committee.
4. The Task Group can, should it so wish, respond to an officer report and submit its' own report to the local committee.
5. The Task Group terms of reference and Membership is to be reviewed and agreed by the Local Committee [Epsom & Ewell] annually.

Terms of Reference for the On Street Parking Task Group

1. The task group will consist of 4 members, 2 County and 2 Borough Councillors) and be supported by officers from E&E BC and SCC.
2. Task group members may appoint substitutes (either county or borough)
3. The Task Group will advise and make recommendations as appropriate to the Local Committee and Borough Council - it has no formal decision-making powers.
4. The Task Group will meet in private.

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5. The Task Group will keep a record of its actions.
6. The Task Group will make recommendations on any issues with regard to parking controls and civil parking enforcement and the use of any surplus income.
7. Officers supporting a Task Group will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.
8. The Task Group can, should they so wish, respond to an officer report and submit their own report to the Local Committee.

**LOCAL COMMITTEE (EPSOM AND EWELL)
MONDAY 23 JUNE 2014**

ADDENDUM TO ITEM 13

LOCAL COMMITTEE APPOINTMENTS TO LOCAL GROUPS AND TASK GROUPS

1. Since this report was prepared it has been noticed that appointments to the Committee's Major Schemes (Epsom & Ewell) Task Group have been overlooked.
2. The task group enables members to have detailed discussions regarding the development of the two potential schemes, Plan E and Kiln Lane Link and will also provide a steer to the progress of the schemes.
3. The current membership of the Task Group is as follows:

County Councillors – Stella Lallement, Jan Mason and Tina Mountain
Borough Councillors – Michael Arthur, Neil Dallen and Jean Smith;
4. The Committee is asked to confirm appointments for the 2014/15 municipal year.

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